

**REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-1203

Date : August 11, 2025

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **August 15, 2025 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **Regional Rehabilitation Center for Youth, Sitio Baha-Baha, Tayud, Consolacion, Cebu**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No.: **DSWD7-2025-1203**
 Date: **August 11, 2025**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Grocery Items							
1	1	pack	Baking Powder, 1 kilo/pack				
2	1	pack	Baking Soda, 1 kilo/pack				
3	1	sack	Beans, green mongo, 25 kilos/sack				
4	50	pack	Beverage, Chocolate Malt, 1 kilo/pack				
5	100	pack	Biscuits, assorted variety (crackers of with fillings) at least 10 pieces /pack				
6	100	tin	Canned Beef loaf, at least 150 grams/tin, easy open (nom. / spicy)				
7	100	tin	Canned Corned Beef, at least 150 grams/tin, easy open				
8	100	tin	Canned Luncheon Meat, at least 150 grams/tin, easy open				
9	100	tin	Canned Pork & Beans, at least 170 grams/tin, easy open				
10	100	tin	Canned Sardines, at least 155 grams/tin, easy open (nom. / spicy)				
11	10	gal	Catsup, 1 gal, Tomato/Banana, good quality (4kg/container)				
12	25	bar	Cheese, processed, At Least 160 grams per bar				
13	25	bar	Cheese,Quick Melt, at least 160-165 grams per bar				
14	50	kg	Cocoa powder, good quality, 1kg				
15	50	can	Coconut milk, 400 ml, processed, easy open				
16	100	pack	Coffee stick, 2 grams, 48 pcs./pack				
17	150	pack	Coffee, twin pack 3 in 1 (10pcs/pack)				
18	300	tray	Eggs, white, Fresh, Large, 30 pcs/tray				
19	10	sack	Flour, all purpose, 25 kilos/sack, good quality				
20	100	pack	Juice, Powdered Drink, at least 250 grams/pack, orange/pineapple/ice tea				
21	50	pack	Lumpia wrapper, Large 25pcs/pack, good quality				
22	50	tin	Milk Condensed , at least 390 g/tin				
23	50	tin	Milk, evaporated, at least 360 ml/tin				
24	250	pack	Milk, Powdered, Full Cream, at least 840 grams per pack				
25	10	pack	Noodles, Canton, Pancit, at least 1 kilo/pack, good quality				
26	10	box	Noodles, Instant, at least 55 grams/pouch, 72/box chicken / beef flavors				
27	10	pack	Noodles, Sotanghon, at least 1 kilo/pack, good quality				
28	50	pack	Pasta, spaghetti, 1 kilo/pack				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
29	100	gal	Oil, Cooking, 1 gallon, good quality (3.7liters)				
30	1	sack	Rice, Pilit, 25 kilos/sack, good quality				
31	10	pack	Sago, 1kg per pack/Assorted				
32	75	pack	Salt, Iodized, at least 1 kilo/pack				
33	50	pouch	Sauce, Spaghetti, Filipino style, 1 kilo/pouch				
34	10	pouch	Sauce, tomato, 1 kilo/pouch				
35	10	gal	Sauce, Soy, 1 gallon, known brand				
36	2	pack	Sesame Seeds, 1 kilo/pack				
37	25	pack	Margarine - 1kg/pack				
38	1	sack	Sugar, Brown, Centrifugal(Central), 50 kg/sack				
39	1	sack	Sugar, refined , white - 50 kgs/sack				
40	10	gal	Vinegar, 1 gallon, good quality, at least 3785 ml				
41	1	pack	Yeast, 1 kilo/pack				
			GROCERIES (Food Items Only) 1. Canned goods must be safe and suitable for human consumption; no dents, rust and deformities; has label and must indicate the manufacturing or expiration dates. 2. All food items must be in good quality; free from abnormal discoloration, foul smelling odor and molds, monggo should be free from sprouts/molds. 3. Expiration date of grocery items and monggo must be at least 6 (six) months from delivery date and egg must be at least 1 (one) month. 4. Milk products must be free dents, rust and deformities, has label and must indicate the manufacturing and expiry dates: Expiration date of Milk Formula (items must be at least 1 (one) year or onward from delivery date. Place of Delivery: Regional Rehabilitation Center for Youth, Sitio Baha - Baha, Tayud, Consolacion, Cebu				
Total:							
Approved Budget for the Contract: Php 330,330.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: PSD-RRCY GIRLS							
PURPOSE : For residents' consumption at RRCY for 2nd Semester July-December of 2025							



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Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name

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