

REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENTRFQ No. : DSWD7-2025-1201Date : August 11, 2025

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

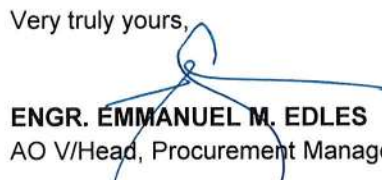
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **August 15, 2025 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL

Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No.: **DSWD7-2025-1201**
 Date: **August 11, 2025**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of Advocacy Materials				
			Advocacy Materials for DSWD-7				
1	298	pieces	Information Cards: DRMD Services Specifications *Dimension: 8.3in x 11.7in or A4 *Paper: Book Paper 80gsm *Full-Color (back-to-back)				
2	298	pieces	Information Cards: Project LAWA at BINHI Specifications *Dimension: 8.3in x 11.7in or A4 *Paper: Book Paper 80gsm *Full-Color (back-to-back)				
3	245	pieces	Paper Bags Specifications *Size: 18in x 10in x 4in *Spread size: 25in x 15in x Print 4/0 (Full colors - one side) *Process: CtP (Computer to Plate) Technology *Offset Printing *Finishing: Matte Lamination one side die cue die mould, Assembly adhesive *Paper: Fold cote 18gsm *With Cords and rivets				
4	5	pieces	Roll-up Banners: DRMD Services Specifications *Dimension: 850 mm x 2050 mm *With soft carry bag *Suitable for outdoor use *Hardware covered with one (1) year warranty				
5	5	pieces	Roll-up Banners: DRMD FNFI Specifications *Dimension: 850 mm x 2050 mm *With soft carry bag				

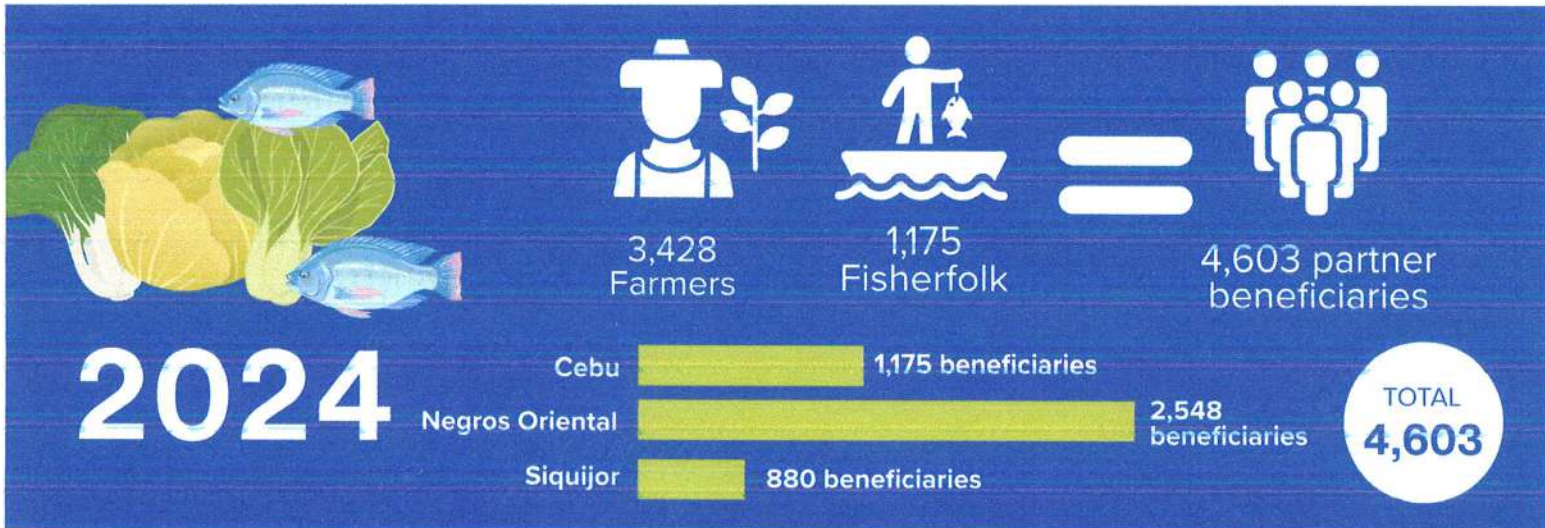
Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			*Suitable for outdoor use *Hardware covered with one (1) year warranty				
6	4	pieces	Roll-up Banners: Project LAWA at BINHI Specifications *Dimension: 850 mm x 2050 mm *With soft carry bag *Suitable for outdoor use *Hardware covered with one (1) year warranty				
7	4	pieces	Roll-up Banners: CCCM and IDPP Specifications *Dimension: 850 mm x 2050 mm *With soft carry bag *Suitable for outdoor use *Hardware covered with one (1) year warranty Note: All design and/or layout will be provided by the Social Marketing Unit. Supplier must provide mock-up copy for approval prior to mass production. Must be delivered within 30 days from receipt of Purchase Order.				
Total:							
Approved Budget for the Contract: Php 66,220.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: SMU							
PURPOSE : Information, Education and Communication (IEC) materials							


CHARL ALBERT J. TORREFIEL
 Canvasser

 Signature of Supplier / Authorized Representative Over Printed Name

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Mga Kalampusan Sa Proyekto

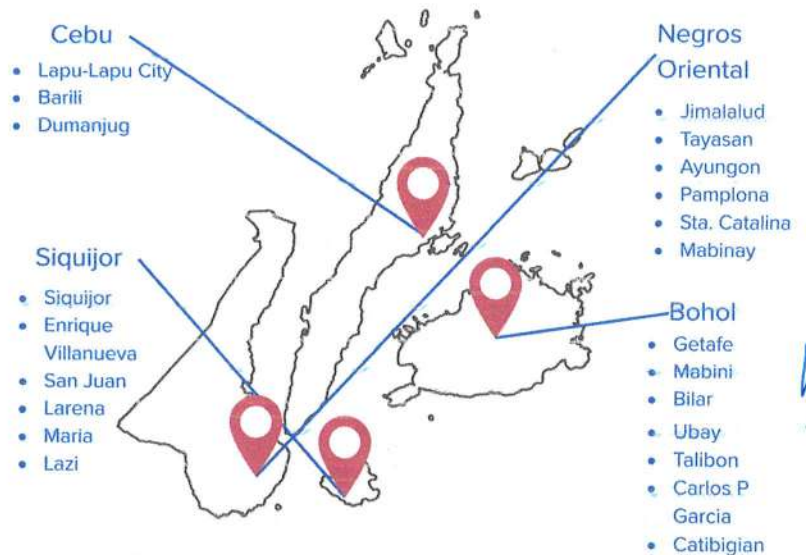


Mga Kauban nga LGUs sa Central Visayas



**96 LAWA SITES
CONSTRUCTED
IN 2024**

**99 BINHI SITES
CONSTRUCTED
IN 2024**



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#BawatBuhayMahalagaSaDSWD



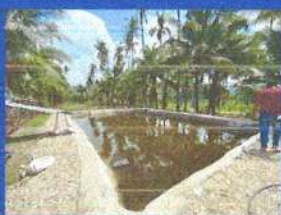
PROJECT LAWA

AT BINHI

Local Adaptation to Water Access and Breaking Insufficiency through Nutritious Harvest for the Impoverished



Usa sa ka programa sa Department of Social Welfare and Development (DSWD) nga nagtinguha sa pagpalig-on sa mga komunidad aron makasugakod sa epekto sa kalamidad ug climate change. Ang proyekto naglangkob sa duha ka bahin:



LAWA (Local Adaptation to Water Access): Nag-focus kini sa pagpalig-on sa access sa tubig pinaagi sa pagtukod og mga small farm reservoirs ug uban pang water harvesting facilities.



BINHI (Breaking Insufficiency through Nutritious Harvest for the Impoverished): Nag-promote kini sa food security pinaagi sa pag-establisar og mga communal ug urban gardens, pagtudlo sa sustainable farming practices, ug pagtanum og mga drought-resistant crops.



Mga Lakang sa Pagpatuman

Advancing Climate Action

Cash-for-Work

Sustainability Programming Strategy



Sa unang bahin sa proyekto, adunay tulo ka adlaw nga learning and development session o panaghisgot mahitungod sa Climate Change Adaptation and Mitigation (CCAM), pagtukod sa water harvesting nga pasilidad, paghimo ug pag-ayo sa mga patubigan ug uban nga proyekto nga ni suporta sa tubig suply.



Sa ikaduhang bahin, tungaon sa duha ka grupo ang mga napili nga partner-beneficiaries. Ang duha ka grupo mo trabaho ug tag kinse ka adlaw nga implementasyon. Ang unang grupo mo trabaho para sa paghimo ug gamay nga farm reservoir or water catchment para sa igong suplay sa tubig samtang ang ikaduha nga grupo mo trabaho para sa pagpananom ug mga nagkalain-laing prutas ug mga utanon.



Sa ikatulo o katapusang bahin sa pagpatuman sa proyekto, sulod sa duha ka adlaw tudluan ang mga partner-beneficiaries sa pagtutok sa panginabuhian nga may kalabotan sa seguridad sa pagkaon ug tubig sama sa pagpalambo sa produkto, pagproseso sa pagkaon, pagmentinar/rehabilitasyon sa mga gitukod nga pasilidad, ug organisasyon sa mga grupo o kooperatiba sa komunidad.



www.fo7.dswd.gov.ph



drmd.fo7@dswd.gov.ph



DISASTER RESPONSE MANAGEMENT DIVISION

PROGRAMS AND SERVICES



Ang Department of Social Welfare and Development (DSWD) nagsilbing Vice-Chairperson alang sa Disaster Response sa National Disaster Risk Reduction and Management Council (NDRRMC). Kini nga papel gitakda sa Republic Act No. 10121, ang Philippine Disaster Risk Reduction and Management Act of 2010.



FOOD AND NON-FOOD ITEMS (FNFI)

Ang paghatag og pagkaon ug mga dili pagkaon nga gamit (FNFI) sa mga pamilyang apektado sa kalamidad pinaagi sa Family Food Packs (FFPs) ug mga kinahanglanong dili pagkaon sama sa family kits, hygiene kits, kitchen kits, sleeping kits, ug shelter kits.



CAMP COORDINATION AND CAMP MANAGEMENT

Ang CCCM sa DSWD usa ka sistema nga nagdumala sa mga evacuation center aron masiguro ang hapsay nga pag-apod-apod sa mga serbisyo ug proteksyon sa mga apektadong pamilya sa panahon sa kalamidad.



INTERNALLY DISPLACED PERSONS PROTECTION

Usa ka hinungdanon nga bahin sa mga inisyatibo sa gobyerno ug mga kauban nga ahensya aron masiguro nga ang mga IDPs makadawat og angay nga suporta ug proteksyon sa panahon sa krisis.



Risk Resiliency Program: LAWA at BINHI

Nagtumong sa pagpalig-on sa klima ug seguridad sa pagkaon sa mga komunidad nga dali maapektohan pinaagi sa pagtukod og mga sistema sa pag-ani og tubig, pagtukod og mga komunal nga tanaman, ug pagtamnan og mga tanom nga lig-on sa kakulang sa tubig.



EMERGENCY CASH TRANSFER (ECT)

Nagtumong sa paghatag og pinansyal nga tabang sa mga pamilyang apektado sa kalamidad aron mapadali ang ilang pagbangon ug maminusan ang mga kalisdanan sa panahon sa kalamidad.



MOBILE FACILITIES SUPPORT

Nagahatag usab og suporta sa mga lugar nga apektado sa kalamidad pinaagi sa pagpadala ug Mobile Command Center, Mobile Kitchen, Water Tanker, ug Water Treatment.



SCAN ME!

Follow the official
Facebook Page of
DSWD FO7!



drmd.fo7@dswd.gov.ph



Corner MJ Cuenco and Gen. Maxilom
Avenues, Barangay Carreta, Cebu City,
Philippines

DISASTER RESPONSE MANAGEMENT DIVISION



DRRS

Disaster Response and Rehabilitation Section ang nagdumala sa paghatag og tabang sa mga pamilyang apektado sa kalamidad pinaagi sa relief, rehabilitasyon, ug recovery nga mga programa ug proyekto sa mga lokal nga yunit sa gobyerno nga naapektuhan sa kalamidad.



DRIMS

Disaster Response Information and Management Section ang nagsiguro sa epektibong pagpatuman sa DROMIC reporting system alang sa mga kritikal nga impormasyon may kalabutan sa kalamidad, relief, ug rehabilitasyon nga mga operasyon, nga nakig-koordinar sa DRRMC.



RROS

Regional Resource Operations Section nagpaniguro sa kahintang sa pagka-andam, kahayag, ug kahimakas sa mga kapanguhaan, pagkaon ug dili pagkaon nga mga gamit, ug administratibong suporta nga gikinahanglan sa wala pa, panahon sa, ug human sa kalamidad.



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or
a



DSWD FIELD OFFICE 7

FOOD AND NONFOOD ITEMS ASSISTANCE

WHAT WE PROVIDE



Family Food Pack/ Ready-to-Eat Foods



Hygiene Kit



Family Clothing Kit



Sleeping Kit



Family Modular Tent



Women-Friendly Space Kit



Child-Friendly Space Kit



Camp Management Kit

DSWD FO 7 also provides support through augmentation of disaster response trucks



Mobile Kitchen



Water Tanker



Water Filtration



Mobile Command Center

More Information :



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PROJECT LAWA AT BINHI

Local Adaptation to
Water Access

Breaking Insufficiency through
Nutritious Harvest for the
Impoverished

Usa sa ka programa sa Department of Social Welfare and Development (DSWD) nga nagtinguha sa pagpalig-on sa mga komunidad aron makasugakod sa epekto sa kalamidad ug climate change.



Follow Us



Pamaagi sa pagpatuman



- ✓ Pagtukod og small farm reservoir
- ✓ Aquaculture/hydroponics
- ✓ Pag-ayo sa multipurpose water infrastructure
- ✓ Pag-ayo sa mga pasilidad sa pag-ani sa tubig
- ✓ Diversification of water supplies



- ✓ School-based og Community-based Vegetable gardening
- ✓ Community-based diversified integrated farming
- ✓ Pagtanom sa mga tanom nga lig-on sa kalamidad
- ✓ Urban or communal gardening
- ✓ Vermicomposting



CAMP MANAGEMENT AND CAMP COORDINATION (CCCM)

- Emergency shelter provision
- Essential services & supplies
- Accurate IDP record-keeping
- Protection & participation assurance
- Interagency coordination support



Republic Act No. 11313

RA11313 enhances CCCM & IDPP by legally mandating safe camp spaces.

- It applies gender-based harassment protections to evacuation centers and public camps.
- Supports CCCM's responsibility to maintain harassment-free communal environments and aligns with IDPP's protection mandates

INTERNALLY DISPLACED PERSONS PROTECTION (IDPP)

- Prevent internal displacement
- Secure Women-Friendly Spaces
- Provide child-friendly support
- Ensure inclusive access
- Promote rights & dignity

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DISASTER RESPONSE MANAGEMENT DIVISION



- ✓ FOOD AND NON-FOOD ITEMS (FNFI)
- ✓ CAMP COORDINATION AND CAMP MANAGEMENT
- ✓ INTERNALLY DISPLACED PERSONS PROTECTION
- ✓ Risk Resiliency Program: Project LAWA at BINHI
- ✓ EMERGENCY CASH TRANSFER (ECT)
- ✓ MOBILE FACILITIES SUPPORT

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