



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2024-1330
 Date : September 30, 2024

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An omnibus Sworn Statement shall be required prior to award.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or **kalahiaf7.procurement23@gmail.com** on or before **October 4, 2024 at 11:00 AM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered on the specific date in Annex A.
4. Place of Delivery: **within Metro Cebu**
5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


EDLYN S. CANGQUE
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>Title of Activity: Regional Fiduciary Review and Closing Requirements Workshop</p> <p>Date: October 9-11, 2024</p> <p>Venue: within Metro Cebu</p>				
1	1	lot	<p>PROVISION OF LIGHTS, SOUNDS WITH LED WALL</p> <p>Specifications:</p> <p>Item: Stage set-up, Lights and Sounds System, LED Wall and performers package inclusions (materials & other expenses for dry rum must be included)</p> <p>SOUND SYSTEM</p> <ul style="list-style-type: none"> * at least 6-units powered speaker, 1000W or higher * at least 4-units subwoofer, 1000W or higher * at least 1-unit Audio mixer with equalizer appropriate for the event * at least 6-units wireless microphone and 6-units wired microphone with stand * 2 Powered Monitor * 2 Powered Sub Topro * 1 16 Channel Mixer * 3 Mic Stand * 1 Laptop & 1 set com-set with at least 5 head set) <p>LIGHTS</p> <ul style="list-style-type: none"> * at least 10-units beam 100 moving heads * at least 30-units par leds * at least 4-units light stands * at least 1-unit light controller with skilled operator * at least 1-unit follow-spotlights * smoke/fog machine (low lying) * at least 2-units sparkular 				
			<p>LED VIDEO WALL</p> <ul style="list-style-type: none"> * 2-sets 12ft X 16ft approximately, with roller/slider * 8 9ft H x 3.5ft W, approximately * P3 pixel with respective video processor and laptop * at least 1-set LED wall controller with skilled operator * Scaffolding supports * steel trusses, more or less 40ft x 18ft * Power cables/wires 				

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			* Provision of DJ and event host during the Night Session * Provision of performers to bring their own equipment * DJ mixer and performers Other Specifications: * set-up should be completed at least a day or two before the main event and should have technical rehearsal before the event Technical/skilled operators should closely coordinate with the respective program focal <i>CHARGED to KALAHI-CIDSS - KKB</i>				

Total:

Approved Budget for the Contract: **Php123,600.00**

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

Purpose: **Provision of lights, sound and LED Wall for the Regional Fiduciary Review and Closing Requirements Workshop**

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of supplier/Authorized Representative over printed name


EDLYN S. CANGQUE
 Carvasser