



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2020-0934  
 Date : September 8, 2020

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration no.: \_\_\_\_\_

**Sir/Madam:**


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

**Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.**


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **September 11, 2020. 5:00PM**

Very truly yours,

  
**ROSARIO P. BACONG**  
 AO V/Head, Procurement Management Section

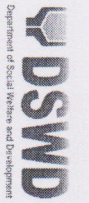
**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 7 calendar days upon receipt of approved Purchase Order.**
4. Place of Delivery: **DSWD Field Office VII to Cebu South/North vice versa**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**REINAFLOR C. VISTO**  
 canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name  
 of Supplier / Bidder)



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Field Office VII, Cebu City

RFQ No.: DSWD7-2020-0934  
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Company Name  
Company Address  
Contact Person  
Contact No.  
PhilGEPS Registration No.:  
Tin Number:

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	VEHICLE RENTAL SERVICES (1 unit-Van)  Specifications:  <b>1-unit VAN</b>  <b>(for South Bound)</b>				
			* service from DSWD Field Office VII, Cebu City, Cebu going to Cebu South area up to Santander, Cebu thru either Argao or Barili road with pick-up/drop-off every LGU and vice versa.				
			<b>(for North Bound)</b>				
			* service from DSWD Field Office VII, Cebu City, Cebu going to Cebu North area up to Daanbantayan, Cebu thru western or eastern side of Cebu North either Consolacion, Tuburan and includes the Camotes Island and Bantayan Island with pick-up/drop-off every LGU and vice versa.				
			<b>Other Conditions:</b>				
			* can accommodate of at least 14 pax in comfortable & normal sitting capacity				
			* in good running condition/roadworthiness				
			* fully air-conditioned and well-maintained				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			* vehicle year model must be 2015 and above				
			* to pick-up and drop-off passengers/staff from identified/designated pick-up and drop-off points				
			* vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer, thermal scanner & inter-island freight and handling and round roving in all LGUs of the island destination.				
			* vehicle must be regularly cleaned and disinfected				
			* To ensure body temperature should be taken for every passenger before riding the vehicle and implement the "NO Facemask - NO Ride" policy				
			* rental service up to 14 - 16 hours per day for 12 days with staggered date and LGU assigned by end user.				
<b>Approved Budget for the Contract: Php90,000.00</b>							
Change to:	NHTS			Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User:	National Household Targeting Unit						

**PURPOSE :** Vehicle rental services for the transportation of Listahanan staff to/from Cebu North, South and West bound for the Listahanan 3 Implementation - Phase 3 (Validation) on Oct-Dec 2020 in response to COVID-19 Pandemic.

*Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.*

**REINAFLORES C. VISTO**  
 Canvasser

\_\_\_\_\_  
 Signature over Printed Name