

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
NP-Small Value Procurement**

RFQ No. : DSWD7-20- 1514  
Date : December 18, 2020

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration no.: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be the basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.  
**number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A, and Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 21, 2020 at** 5:00 PM X

Very truly yours,

**ROSARIO P. BACONG**

AO V/ Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered please refer to Annex A.
- Place of Delivery: **DSWD FO VII, Cebu City**
- Terms of Payment: **within 30 calendar days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: \_\_\_\_\_

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name  
of Supplier / Authorized Representative)

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**LEE ANDRO ESTAMO**  
canvasser

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
Field Office VII

Annex A

Company Name  
Company Address  
Contact Person  
Contact No.  
PhilGEPS Registration no.:

DSWD7-20- 1514  
December 18, 2020

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1 lot		<p><b>VEHICLE VAN RENTAL SERVICES (1unit-van)</b></p> <p><b>Specifications:</b>  <b>1-unit VAN (for South Bound)</b>                      *Service from DSWD Field Office VII, Cebu City, Cebu going to Cebu South area up to Santander, Cebu thru either Argao or Barili road with pick-up/drop-off every LGU and vice versa <b>(for North Bound)</b>                      *Service from DSWD Field Office VII, Cebu City, Cebu going to Cebu North area up to Daanbantayan, Cebu thru western or eastern side of Cebu North either Consolacion, Tuburan and excluding the Camotes Island and Bantayan Island with pick-up/drop-off every LGU and vice versa.  <b>Other Conditions:</b>                      * Can accommodate of at least 14 pax in comfortable &amp; normal sitting capacity                      * In good running condition/roadworthiness                      * Fully air-conditioned and well maintained                      * Vehicle year model must be 2015 and above                      * To pick-up and drop-off passengers/staff from Identified/designated pick-up and drop-off points</p>				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			*Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer, thermal scanner & round roving in all LGU's of the island destination. * Vehicle must regularly cleaned and disinfected *To ensure body temperature should be taken for every passenger before riding the vehicle and implement the "NO Facemask-No Ride" policy *Rental service up to 14-16 hours per ay for 9 day/trips with staggered date and LGU assigned by end user				
Approved Budget for the Contract: Pnp 63,000.00							
Charge to: NHTS Funds							
End User: NHTS							
PURPOSE :			Vehicle rental services for the transportation of Listahanan staff to/from Cebu North, South and West bound for the Listahanan 3 Implementation-Phase 3 (validation phase) on Dec. 2020				

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature Over Printed Name \_\_\_\_\_

  
**LEE ANDRO ESTAMO**  
 Canvasser