



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2021- 0942
 Date : August 11, 2021

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service provider are required to submit true copies of their valid **Mayor's/Business Permit, Philgeps Registration Number and Latest Income Tax Return(ITR)** for **ABC** above **Php500,000.00** upon submission of quotation. An **Omnibus Sworn Statement(OSS)** shall be required prior to award for **ABC** above **Php50,000.00**.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 17, 2021** at **5:00 pm**.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered please refer to Annex A .
- Place of Delivery: Dumaguete City and to any point in Negros Oriental Province.
- Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
- Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


LEIF WAYNE YOUNG
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)




DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	12	unit	VAN RENTAL				
			Specifications: - Four-wheel drive, preferably - Fully air-conditioned - At least 14-person min. capacity (normal seating capacity) - Inclusion of fuel and lubricant - With licensed driver including his food and accommodation - Vehicle year model must be at least 2013 or above - Use of Van depends on the set schedule of activity from (August - December 2021) - 8 to 12 hours per day <i>Origin: Dumaguete City, Negros Oriental</i> <i>Places to be visited: Any point in Negros Oriental Province</i>				
Approved Budget for the Contract: Php 72,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: EPAHP							
Purpose : To provide transportation of EPHAP Staff for official functions during the CY 2021/conduct of orientation and technical assistance to LGUs and other activities.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


LEIF WAYNE YOUNG
 Canvasser

 Signature of supplier/Authorized Representative over printed name