



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2021- 0468
 Date : April 6, 2021

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit, Philgeps Registration Number, Omnibus Sworn Statement** for ABC above Php50,000.00, and **Latest Income Tax Return** for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **April 13, 2021 at 5:00 pm**.

Very truly yours,


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered within April to July 2021.
- Place of Delivery: SWAD Dumaguete City and to any point of NegOr Province and vice versa
- Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


LEE ANDRO ESTAMO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

Company Name _____
 Company Address _____
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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	VEHICLE RENTAL SERVICES (1UNIT-VAN) Specification: 1-unit VAN (for all 25 LGUs of Negros Oriental Province) * Service from DSWD-SWAD Office, Dumaguete City, Negros Oriental going to 25 LGUs of Negros Oriental Province with pick-up/drop-off every LGU and vice versa Other Condition: * Can accommodate of at least 14 pax in comfortable & normal sitting capacity * In good running condition/roadworthiness * Fully air-conditioned and well-maintained * Vehicle year model must be 2015 and above * To pick-up and drop-off passengers/staff from identified/designated pick-up and drop-off point * Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer and thermal scanner. * Vehicle must be regularly cleaned and disinfected * To ensure body temperature should be taken for every passenger before riding the vehicle and implement the "NO Facemask and Faceshield - NO Ride Policy". * Rental service up to 14-16 hours per day for 10day/trips with staggered date and LGU assigned by end-user				
Approved Budget for the Contract: Php 60,000.00							
End User: NHTS							
Purpose : _____			Vehicle rental services for the transportation of Listahanan staff for from DSWD - SWAD Dumaguete City, Negros Oriental for 25 LGUs of Negros oriental province for the Listahanan 3 - Validation and finalization Phase extension on April to July 2021				
Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.							

Note: Procurement procedure In accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier / Authorized Representative
 Over Printed Name


LEE ANDRO ESTAMO
 Carvasser