



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2021- 0456
 Date : April 6, 2021

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit, Philgeps Registration Number, Omnibus Sworn Statement** for ABC above Php50,000.00, and **Latest Income Tax Return** for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **April 13, 2021 at 5:00 pm.**

Very truly yours,

ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within April to December 2021..
4. Place of Delivery: DSWD Field Office VII, Cebu City and to any point in Cebu Province and vice versa.
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

LEIF WAYNE P. YOUNG
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

Company Name
 Company Address
 Contact Person
 Contact No.

RFQ No.: DSWD7-2021 - 0456
 Date: April 6, 2021

PhilGEPS Registration No.:

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	104	lot	VEHICLE RENTAL SERVICES (VANS) Specification: * Can accommodate of at least 6 pax in comfortable and normal sitting capacity and transport at least 30 family food packs for distribution to AICS clients * Air conditioned & well maintained * Inclusive of licensed professional driver, fuel/lubricant, disinfectant/sanitizer, driver's fee and food * In good running condition/roadworthiness * Door to Door delivery of DSWD services to any point in Cebu City and Cebu Province with no inter-island trip * Point of Origin: DSWD FO VII * Date of Service: April to December 2021 * Rental Service up to 14 hours per day on staggered date as schedule by the end-user. * vehicle must be regularly cleaned and disinfected. Note: DSWD will notify the service provider at least 1 day before the schedule date.				
Approved Budget for the Contract: Php 624,000.00			Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.				
End User: CIS							
Purpose : Transportation in the delivery of DSWD - AICS services							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier / Authorized Representative
 Over Printed Name


EIH WAYNE P. YOUNG
 Canvasser