



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2020-0992
 Date : September 17, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration no.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **September 21, 2020 @ 5:00PM**

Very truly yours,


ROSARIO P. BACONG

AO VI/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Services **must perform treatment in every 7 days for 3 months after receipt of approved Purchase Order (PO).**
- Place of Delivery: **VDRC Warehouse, Tingub Mandaue City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


JOCELYN G. PADO

convasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name
 of Supplier / Bidder)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City


RFQ No.: DSWD7-2020-0992
 Date: September 17, 2020

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	Provision of Sanitization and Disinfection				
			Services:				
			- must sanitize and disinfect all areas/concerns by misting or residual spraying				
			- perform inspection in the warehouse and provide recommendations				
			- must perform treatment in every 7 days for 3 months				
			- must submit periodic reports indicating findings and recommendations				
			Chemicals:				
			- all chemicals to be used must be 100% organic, multi-purpose solution that deodorizes, disinfects and removes grease from all types of surfaces				
			- must be effective against disease-causing bacteria				
			- must be colorless, odorless, non-corrosive and non-toxic				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			- preferably any of the 2 of the following:				
			1. iSolve (Botanical Extract)				
			2. Bestaquam (Didecyl dimethyl ammonium bromide)				
			3. Mediclean (Isopropyl Alcohol)				
			4. Viralyde (Glutaraldehyde, quaternary ammonium salt)				
			Area:				
			5,082.50 square meters				
			Payment:				
			Payment will be made after the billing and services rendered with reports submitted.				
			Location: Warehouse/Area as advised by VDRC				
Approved Budget for the Contract: Php172,000.00							
Charge to: VDRC							
End User: Visayas Disaster Resource Center (VDRC)							
PURPOSE : For Sanitization and Disinfection of the VDRC Warehouse and office to maintain sanitation							
Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


JOCELYN G. PADDAO
 Carvasser

Signature over Printed Name