



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2020-0887
 Date : August 12, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 17, 2020 at 5:00PM.**

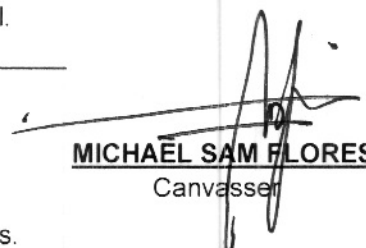
Very truly yours,


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within **30 days** upon receipt of approved Purchase Order.
4. Place of Delivery: DSWD FOVII, Cebu City
5. Terms of Payment: within 30 days from the receipt of billing statement/Sales Invoice
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


MICHAEL SAM FLORES
 Canvasser

I am interested to quote and agree to the terms and conditions.

 Signature of Supplier/Service Provider/Authorized
 Representative over Printed Name



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Department of Social Welfare and Development
 Field Office VII, Cebu City

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PhilGEPS Registration No.: _____

TIN: _____

RFQ No.: **DSWD7-2020-0887**

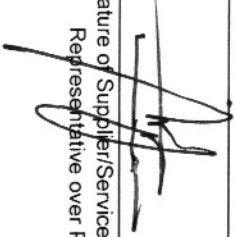
Date: **August 12, 2020**

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Labor and maintenance services performing 120,000 km with check up and minor repair of defective parts of DSWD Service vehicle, ISUZU (DMAX) with Plate No. CM 5026</p> <p>Scope of Works:</p> <ul style="list-style-type: none"> * Perform PMS 120,000km, Check-up * Replacement Rotor Disc LH/RH * Replacement Brake Pads * Replacement Resistor Block * Replacement Headlight assembly LH/RH * Front RH Motor FIX/REPAIR * Side Mirror TH FIX/ REPAIR * Installation of Back Up Camer * Matting Installation 				
			<p>Parts and Materials:</p> <ul style="list-style-type: none"> * Engine Oil * Oil Filter (genuine) * Air Cleaner * Fuel Filter MAIN * Fuel Filter PRE * Trans Engine Oil * Transfer Case Oil * Differential Gear Oil (4x4) * Differential Gear Oil (REAR 4X4) * Power Steering Fluid * Brake Fluid * Coolant * Washer 				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			* Grease * Headlight Assembly * Rotor Disc * Brake Pads * Resistor Block				
Approved Budget for the Contract: Php11,000.00							
Charge to: Disaster Funds							
End User: DRMD- Disaster Response Management Division							
PURPOSE : Preventive maintenance Services of DSWD Service Vehicle, ISUZU (DMAX) with Plate No. CM5026				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

MICHAEL SAM FLORES
Canvasser



Signature of Supplier/Service Provider/Authorized Representative over Printed Name