



REQUEST FOR QUOTATION
Negotiated Procurement - Small Value

RFQ No. : DSWD7-2020-0768
 Date : June 24, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit, PhilGEPS registration number and Omnibus Sworn Statement (OSS)** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **June 29, 2020 @ 5:00 PM.**

Very truly yours,

ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within **7 calendar days** upon receipt of approved Purchase Order.
4. Place of Delivery: **Point of origin is DSWD Field Office VII to any part of Northern & Southern Cebu and vice versa**
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

REINAFLOR C. VISTO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	5	unit	<p>Van Rental Services</p> <p>For Cebu Area</p> <p>> Van Schedules will vary depending the availability of staff to transport the documents and also upon lifting of ECQ</p> <p>> For 6 days use</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Five (5) units of van rental services staggered dates, or upon request/call by end user . • Vehicle year model must be 2012 or above • Can accommodate 12 pax in comfortable sitting capacity • Fully air-conditioned • Flexible in time and with possibilities of overnight stay in some areas destinations • Can pick up passengers from point of origin to destinations and vice versa • Can accommodate bundle of documents carried or brought by passengers. • Point of Origin: DSWD Field Office VII, Cebu City • Destination: Any Part of Northern and Southern Cebu • Rate offers must be expressed in terms of daily rate basis, inclusive of VAT, driver's food & accommodation, fuel lubricant , cost/parking fees, insurance, freight for inter-island destinations and all applicable taxes • Without prejudice to the provisions of applicable laws , rules and guidelines, the Rental Services shall be automatically terminated when the amount specified duration has expired. 				
Approved Budget for the Contract: Php 300,000.00							
Charge to: UCT							
End User: UCT							
Purpose : To provide transportation services on Various UCT Activities.							
<p>Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.</p>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier / Authorized Representative _____

REINAFLORE C. VISTO
 Canvasser