



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2021- 0246
 Date : March 1, 2021

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit, Philgeps Registration Number, Omnibus Sworn Statement** for ABC above Php50,000.00, and **Latest Income Tax Return** for ABC above Php500,000.00 upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **March 5, 2021** at 5:00 pm.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: DSWD FO VII, Cebu City
5. Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
6. Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


LEIF WAYNE P. YOUNG
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	PREVENTIVE MAINTENANCE & 170,000 KM CHECK UP OF RRCY'S VEHICLE SDY 889 GRANDIA Toyota Genuine Bactakienz Express Sanitation Misc.3 Foam Wash (Body Wash) all Wurth clean set Waste Rags Sand Paper # 120 Cotton Gloves DSL Injector cleaner Engine Oil Treatment Brake Cleaner TWWF W765 DSL Engine Flush TGFS SN/CF SW-30 1L Gasket Oil Filter, 1000 170,000 Km Check-up MVP Element Fuel Filter Replace Fuel Filter Replace all lights Bulb HB2 Bulb 12V, 60W55W Plug, Suckel Cover, Socket Cover, Headlamp Bracket, Headlamp Bulb 12V 21W Plug, Socket Nut				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Bulb Bulb 12V 21W Bulb Retainer Quarter Shoe Kit brake RR, genuine Replace brake shoes Fix Side Mirror LHS Loose Diagnose AC Water Leak Unit Assy, Headlamp, genuine Replace Headlight Assy. LHS/RHS, genuine				

Approved Budget for the Contract: **Php 55,767.16**

End User: **RRCY**

Purpose : For Repair and Preventive Maintenance check up of RRCY Vehicle SDY 889 Grandia

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

Signature of Supplier / Authorized Representative
Over Printed Name


LEIF WAYNE P. YOUNG
Canvasser