



**REQUEST FOR QUOTATION
NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2024-0373-B
Date : May 22, 2024

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps registration number upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **May 27, 2024 at 5:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **on the specified dates in Annex A**
- Place of Delivery: **One Rescue Compound, Romero Road, Brgy. Tabuc-tubig, Dumaguete City (Negros Warehouse)**
- Terms of Payment: **within 30 days from the receipt of billing statement/Sales Invoice**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

REINAFLORE C. VISTO
Carvasser

I am interested to quote and agree to the terms and conditions.

Signature of Supplier/Service Provider/Authorized Representative over Printed Name



Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____
 TIN: _____

RFQ | **DSWD7-2024-0373-B** ✓
 Date: **May 22, 2024**

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Provision of Food for Disaster Operations for Negros Oriental and Siquijor Province ✓				
			Delivery Period: June 2024 or until quantity of meals is exhausted ✓				
			Venue : One Rescue Compound, Romero Road, Brgy. Tabuc-tubig, Dumaguete City (Negros Warehouse) ✓				
1	333 ✓	pax	Packed Meals 2 serving of rice 2 serving of meat (pork/beef/poultry/fish) 1 bottle of water - 500ml 1 serving of soup 1 slice of fruit/cake/salad(desserts)				
			Other specification : • No Softdrinks • No serving of pancit as main dish • Quantity of packed meals to be served varies per day or as required • Service provider will provide Menu upon completion of the RFQ • Service provider must follow the selected menu (based from the menu provided) by the end-user and inform them at hand for any changes prior to delivery.				
Approved Budget for the Contract: Php 99,900.00 ✓				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User:	DISASTER RESPONSE MANAGEMENT DIVISION ✓						
PURPOSE :	Food for volunteers, staff and partners in response to Disaster Operations						

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

 Signature of Supplier/Service
 Provider/Authorized
 Representative over Printed
 Name

REINAFLOR C. VISTO
 Canvasser