



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2023-1383
 Date : October 18, 2023

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An omnibus Sworn Statement shall be required prior to award.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or kalahiaf7.procurement23@gmail.com on or before **October 24, 2023 at 1:00 PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **on the specific date in Annex A .**
4. Place of Delivery: **DSWD FO VII**
5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

EDLYN S. CANGQUE
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Customized Jersey Shirt with KC-NCDDP Additional Financing Branding for Program and Staff Assessment Workshop on November 23-24, 2023				
			Specifications: - Drifit, round jersey clothes (Please see attached design)				
			Cebu North Color: Pink (95 pcs)				
	13	piece	Small				
	30	piece	Medium				
	35	piece	Large				
	2	piece	XL				
	10	piece	2XL				
	5	piece	3XL				
			Cebu North Color: Violet (143 pcs)				
	16	piece	Small				
	40	piece	Medium				
	42	piece	Large				
	30	piece	XL				
	10	piece	2XL				
	5	piece	3XL				
			Bohol 1 Color: Red (164 pcs)				
	16	piece	Small				
	40	piece	Medium				
	42	piece	Large				
	30	piece	XL				
	30	piece	2XL				
	6	piece	3XL				
			Bohol 2 Color: Yellow (119 pcs)				
	12	piece	Small				
	30	piece	Medium				
	30	piece	Large				
	32	piece	XL				
	10	piece	2XL				
	5	piece	3XL				

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Negros Oriental Color: Blue (123 pcs)				
	13	piece	Small				
	40	piece	Medium				
	45	piece	Large				
	20	piece	2XL				
	5	piece	3XL				
			Bohol 2 Color: Green (106 pcs)				
	10	piece	Small				
	31	piece	Medium				
	20	piece	Large				
	30	piece	XL				
	10	piece	2XL				
	5	piece	3XL				
			<i>Note: * Supplier must submit sample finish product within 5 days upon receipt of approved PO before mass production</i>				
			<i>Delivery Term: * Must be delivered 5 days before the schedule of activity</i>				
Total:							
Approved Budget for the Contract: Php225,000.00				<i>Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.</i>			
Purpose:	Customized Jersey Shirt with KC-NCDDP Additional Financing Branding for Program and Staff Assessment Workshop						

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of supplier/Authorized
Representative over printed name


EDLYN S. CANGQUE
Canvasser

Unisex Dry fit/ Jersey Shirts

CN: PINK
CS: VIOLET
B1: Red
B2: Yellow
NO: Blue
RPMO: Green

