



**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2023-1158A
 Date : September 12, 2023

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. and **Latest Income Tax Return** upon submission of quotation/s. An **omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **September 18, 2023 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **Please refer to Annex A**
4. Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


BONAPARTE D. CASENAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2023-1158A

Date: September 12, 2023

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of Customized Polo Shirt				
1	240	piece	Customized Polo Shirt for Filipino Elderly Week Celebration				
			Specifications: Color/s: Celadon Green and Almond Cream * drifit * polydex * ribbed collar & armbands * 2 buttons Sizes 40 pcs - extra small 40 pcs - small 40 pcs - medium 40 pcs - large 40 pcs - xlarge 30 pcs - xxlarge 10 pcs - xxxlarge Others: Front DSWD Logo and Text back DSWD FO7 Insignia and Text: Honoring The Invaluable Legacy of Filipino				
2	448	piece	Customized Polo Shirt with Black Lining for the Social Pension Program Staff and LGUs Support Staff				
			Specifications: Color/s: White with Black Lining * drifit * polydex * ribbed collar & armbands * 2 buttons Sizes 70 pcs - extra small 70 pcs - small 70 pcs - medium 70 pcs - large 70 pcs - xlarge 70 pcs - xxlarge 28 pcs - xxxlarge Others: Front DSWD Logo and Text and SocPen Logo Back DSWD FO7 Insignia and Theme "Achieving substantial coverage to indigent senior citizens"				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
3	448	piece	<p>Customized Polo Shirt with Cassidy Red/Red Lining for Social Pension Program Staff and LGUs Support Staff</p> <p>Specifications: Color/s: White with Cassidy Red/Red * drift * polydex * ribbed collar & armbands * 2 buttons</p> <p>Sizes 70 pcs - extra small 70 pcs - small 70 pcs - medium 70 pcs - large 70 pcs - xlarge 70 pcs - xxlarge 28 pcs - xxxlarge</p> <p>Others: Front DSWD Logo and Text and SocPen Logo Back DSWD FO7 Insignia and Theme "Achieving substantial coverage to indigent senior citizens"</p> <p>Note: Supplier should submit a sample finish product within 5 days upon receipt of Approved PO before mass Production</p> <p>Delivery Term: within 30 days upon receipt of the approved sample from the end user</p>				
Total:							
Approved Budget for the Contract: Php 568,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: SOCIAL PENSION PROGRAM							
PURPOSE : For the use of Social Pension Staff and Support Staff and Celebration of Filipino Elderly Week							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

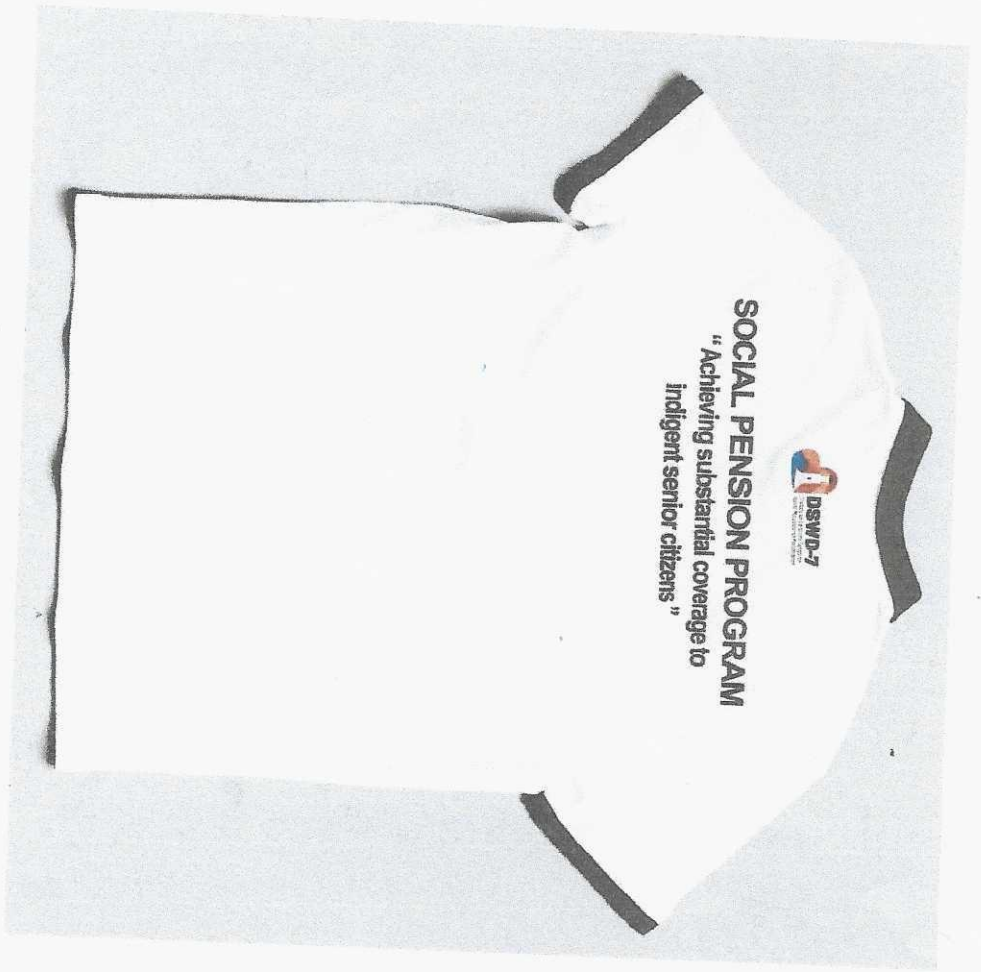
Bonaparte DCII
BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name

(page 2 of 2)



OK ✓



TW6:



TW6: