



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave.. Cebu City

**REQUEST FOR QUOTATION  
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2023-0808  
 Date : May 19, 2023

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

if you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. An **omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **May 23, 2023 at 9:00AM.**

Very truly yours, )

**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **on May 24, 2023**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

*Bonaparte DCS*  
**BONAPARTE D. CASENAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



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Field Office VII, Cebu City

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 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
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 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

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| Item No.  | Quantity | Unit of Measure | Articles / Descriptions   | Statement of Compliance (State "Comply" or "Not Comply")   | Bidder's Specifications | Unit Cost | Total Cost |
|---|----------|-----------------|---|--|-------------------------|-----------|------------|
| <b>Supply and Delivery of Native Weaved Bag and Assorted Delicacies</b>                                   |          |                 |   |  |                         |           |            |
| 1   | 20       | set             | <b>Assorted Delicacies (for International Delegates)</b><br><b>Content:</b><br>Dried mango, at 100 grams, 4 packs<br>Otap at least 250 grams, 1 pack<br>Rosquillos, at least 250 grams, 1 pack<br>Dried Fish, Danggit, at least 250 grams, 4 packs, vacuum sealed<br><b>Note:</b> per set of assorted delicacies must be packed in a customized native weaved bag     |  |                         |           |            |
| 2   | 30       | set             | <b>Assorted Delicacies (for CO and other Local Partners)</b><br><b>Content:</b><br>Dried mango, at 100 grams, 4 packs<br>Otap at least 250 grams, 1 pack<br>Rosquillos, at least 250 grams, 1 pack<br>Dried Fish, Danggit, at least 250 grams, 2 packs, vacuum sealed<br><b>Note:</b> per set of assorted delicacies must be packed in a customized native weaved bag |  |                         |           |            |
| <b>Approved Budget for the Contract: Php 85,000.00</b>  |          |                 |   | Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable. |                         |           |            |
| End User: <b>PANTAWID</b>   |          |                 |   |  |                         |           |            |
| <b>PURPOSE :</b> Token for Local and International Partners during the BFIRST activity on May 23-26, 2023 |          |                 |   |  |                         |           |            |

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

**BONAPARTE D. CASEÑAS II**  
 Canvasser

Signature of Supplier / Authorized Representative Over  
 Printed Name