



**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2023-0378B
 Date : August 25, 2023

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. An **omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 29, 2023 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **please refer to Annex A**
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASENAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	10	unit	<p align="center">PROVISION OF VAN RENTAL SERVICES</p> <p>Specifications:</p> <ul style="list-style-type: none"> ● Service from DSWD POO Bohol going to any point of Bohol Province with pick-up/drop off point at every LGU and vice versa ● Can accommodate of at least 12 passengers in comfortable & normal sitting capacity. ● In good running condition/roadworthiness ● Fully air-conditioned and well-maintained ● Vehicle year model must be 2015 and above ● To pick-up and drop off passengers/staff and supplies from identified/designated pick-up and drop-off locations ● Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer ● Driver must be fully vaccinated for covid-19 virus ● Vehicle must be regularly cleaned and disinfected ● Rental service up to 10-14 hours per day on staggered or scheduled date/s by the end user 				
<p>Approved Budget for the Contract: Php 70,000.00</p>				<p><small>Note:</small> "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</p>			
<p>End User: PANTAWID</p>							
<p>PURPOSE : For Transporting Pantawid staff to various activities. Conduct Inventory of Supplies & Equipment. Conduct Spot Check and Technical Assistance to Pantawid Staff/Conduct Pay-out for Pantawid Beneficiary if necessary. Deliver Assorted Office Supplies and other Documents to different LGUs in the Province of Bohol</p>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

BONAPARTE D. CASENAS II
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name

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