



**REQUEST FOR QUOTATION  
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-1614

Date : September 29, 2022

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation. An **Omnibus Sworn Statement** shall be required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 3, 2022 at 5:00PM.**

Very truly yours,

  
**ROSARIO P. BACONG**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **RSCC, Camomot Franza Rd., Brgy. Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. DSWD7-2022-1614  
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<b>Repair and Improvement of RSCC Gutter, Ceiling, Roofing, Glass Door &amp; Ventilation System of New and Old Building</b> <b>Location: Camomot-Franza Road, Labangon Cebu City</b> <b>Duration: 30 Working Days</b>				
			<b>Scope of Works:</b> <b>Part I: General Requirements</b> 1.1: Project Billboard/Signboard ▪ 1 set 8ft. x 8ft. COA signage ▪ 1 set 4ft. X 4ft. Construction signage (1, L.S) 1.2 : Mobilization Demobilization (1, L.S.) <b>Part II: Earthwork</b> 2.1: Removal and Disposal of Structures and Obstruction (1, L.S) <b>Part III: Plain and Reinforced Concrete Work</b> 3.1: Scaffoldings (1, L.S) <b>Part IV: Finishing</b> 4.1: Metal framing for Ceiling ▪ 2"x4"x1.2mm thk. C-purlins - 5 lengths ▪ 2"x2"x6mm thk. AngleBar- 2 lengths (140, kg.) ▪ 4.2 : Ceiling, 6mm Fiber Cement Board with Metal Frame spaced @ 0.4m x 0.4m O.C (38.4 sq.m.) 4.3: Tempered Glass Doors, 12mm, (0.9 x 1.8m), with 2-side aluminum frame and stainless steel handle (1.62, sq.m.)				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>4.4: Fabricated Metal Roofing Accessories, gauge 24, flashings, prepainted, oven-baked (31.5, L.m.)</p> <p>4.5: Painting Works (Masonry/Concrete) (38.4, sq.m.)</p> <p>4.6: Painting Works (Steel) (16,sq.m.)</p> <p>4.7: Tightening of detached roofing and Resealing of roof holes, screws and joints (1, lot)</p> <p><b>Part V: Electrical</b></p> <p>5.1: Replacement of Damaged Flourescent Bulbs, 6-tubes, T12, 36 watts daylight (1, L.S.)</p> <p><b>Part VI: Mechanical</b></p> <p>6.1: Airconditioning, 3 tonner, floor standing, split type inverter (1, set)</p> <p><b>Note:</b> Please attach valid PCAB License, Mayor's/Business Permit, SEC/DTI Registration/Certificate,</p>				
<b>Approved Budget for the Contract: Php 355,500.00</b>				<b>Note:</b>			
End User: <b>RSCC</b>				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
<b>PURPOSE :</b>				<b>For the Repair and improvement of RSCC Gutter, Ceiling, Roofing, Glass Door &amp; Ventilation System of New and Old Building</b>			

*Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.*

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name

(page 2 of 2)