



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-1548
 Date : September 8, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation. An **Omnibus Sworn Statement** shall be required prior to award.

Please accomplish and submit this form together with **Annex A and Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **September 12, 2022 at 5:00PM.**

Very truly yours,


ROSARIO P. BACONG
 AO VI/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2022-1548

Date: September 8, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Preventive Maintenance Services performing 170,000km with check up and minor repair of defective parts of DSWD Service Vehicle, ISUZU (DMAX) with Plate No. SAB 4901</p>				
			<p>Scope of works:</p> <ul style="list-style-type: none"> • Performs PMS 170.000KM, Check-up • Replace Throttle Body asm • Replace Suction Control Valve • Replace Injection oil seal / gasket • Replace Main Switch • Replace Door Switch Rear RH • Engine Detailing • Aircon cleaning (Pull-out Dashboard) • Replace expansion valve • Replace aircon drier • Add Clutch fan silicon oil • Replace Side Stepboard RH • Replace Frt Bumper extension guard LH • Replace Front Brake Pads • Replace Front Brake Shoe • Replace Shackle Bushing LH/RH • Washover whole Body Painting <p>Materials</p> <ul style="list-style-type: none"> • Engine oil • Element oil filter (genuine) • Element Fuel filter Main (genuine) • Element Fuel filter Sub (genuine) • Brake cleaner • Throttle Body asm (genuine) • Suction Control Valve (genuine) • Injector Oil Seal • Injector Gasket • Valve Cover Gasket • Brake pads (genuine) • Washer • Silicon Gasket 				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<ul style="list-style-type: none"> • Main switch (genuine) • Door Switch Rear RH • Expansion Valve (genuine) • Aircon drier (genuine) • Windshield washer fluid • Diesel treatment • Engine treatment • Cabin Filter (genuine) • Silicon oil • Cabin Filter Cover (genuine) • Frt Seat LH Reclining Cover • Center Cap (genuine) • Side Stepboard RH (genuine) • Shackle Bushing LH/RH (genuine) 				
Approved Budget for the Contract: Php 208,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: GSMS				PURPOSE : Preventive Maintenance Services of DSWD Service Vehicle, ISUZU (DMAX) with Plate No. SAB 4901			

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name

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