



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : **DSWD7-2022-1163**
 Date : **July 1, 2022**

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s. An **Omnibus Sworn Statement** shall be required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 5, 2022 at 5:00PM.**

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


BONAPARTE D. CASEÑAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
Company Address _____
Contact Person _____
Contact No. _____
PhilGEPS Registration No.: _____
Tin Number: _____

RFQ No. DSWD7-2022-1163

Date: July 1, 2022

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	150	piece	<p>Advocacy Mug</p> <p>Specifications: Ceramic ; 16oz ; color white (outside and inside) ; with DSWD and SFP Logo ; with Nutrition Month design ; full color</p> <p>No of Mugs: Design 1 - 100pcs Design 2 - 50pcs</p> <p>please refer attached design.</p> <p>Note: Supplier must provide sample of the printed mug for approval prior to mass production.</p> <p>ABC: Php 19,500</p>				
2	25	piece	<p>Advocacy Polo Shirt</p> <p>Specifications: Polo shirt: 2 buttons; ribbed collar & cuff sleeves</p> <p>Type of Fabric: pinhead / lacoste Color: Baby Blue Logo: * DSWD Logo embroidered on the left side of the shirt (front of the shirt) * SFP Logo printed on the center back of the shirt (please refer attached design and color)</p> <p>Size: Mens Fit XS - 4pcs Small - 8pcs Medium - 9pcs Large - 3pcs 2XL - 1 pcs</p> <p>Note: Supplier must be provide sample of the printed polo shirt for approval prior to mass production.</p> <p>ABC: Php 12,500</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
3	40	piece	<p>Customized Polo Shirt with Pag-Asa Youth Association of the Philippines (PYAP) Founding Anniversary Celebration Print</p> <p>Specifications: -Materials: Polydex - Reactive Cloth - Ribbed collar & armbands - 2 buttons</p> <p>Sizes: Small - 10 pieces Medium - 10 pieces Large - 10 pieces Xlarge - 10 pieces</p> <p>Note: Supplier must submit sample finish product within 5 days upon receipt of approved PO before mass production.</p> <p>ABC: Php 20,000.00</p>				
Approved Budget for the Contract: Php 52,000.00				<p>Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</p>			
End User: SFP & PSB -Youth Sector							
PURPOSE : For Nutrition Month Celebration 2022 and Pag-Asa Youth Association of the Philippines (PYAP) Founding Anniversary Celebration							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of Supplier / Authorized Representative Over
 Printed Name