



**REQUEST FOR QUOTATION  
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-1019  
 Date : June 10, 2022

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid Mayor's/Business Permit & Philgeps Registration Number upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before June 14, 2022 at 5:00PM.

Very truly yours,

  
**ROSARIO P. BACONG**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within June to December 2022**
4. Place of Delivery: **within Bohol Province**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. **DSWD7-2022-1019**Date: **June 10, 2022**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	10	trip	<p><b>PROVISION OF VAN RENTAL SERVICES</b></p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"> <li>• Can accommodate of at least 12 pax in comfortable and normal seating capacity</li> <li>• Air-conditioned &amp; well-maintained</li> <li>• Inclusive of licensed professional driver, fuel/lubricant, disinfectant/sanitizer, driver's fee and food</li> <li>• In good running condition / road worthiness</li> <li>• Door to door delivery of DSWD services to any point in Bohol Province (No inter-island trip)</li> <li>• Point of Origin: SWAD Bohol Office, Tagbilaran City</li> <li>• Date of Service: June to December 2022</li> <li>• Rental services up to 14 hours per day on staggered date as scheduled by the end-user</li> <li>• Vehicle must be regularly cleaned and disinfected</li> <li>• DSWD will notify the service provider at least 1 day before the scheduled date</li> </ul>				

Approved Budget for the Contract: **Php 60,000.00**

Note:

"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.

End User: **SWAD Bohol**PURPOSE : **To provide transportation in the delivery of DSWD-AICS services**

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

*Bonaparte DCJ*  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name