



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-0921

Date : May 24, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.

Please accomplish and submit this form together with **Annex A and Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **May 30, 2022 at 5:00PM.**

Very truly yours,


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within May to December 2022**
- Place of Delivery: **within Siquijor Province**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


BONAPARTE D. CASENAS II
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	40	trip	VEHICLE RENTAL SERVICES Specifications: <ul style="list-style-type: none"> • Service from Siquijor, Siquijor going to different LGU's of Siquijor Province with pick-up/drop-off every LGU and vice versa • Can accommodate of at least 12 passengers in comfortable & normal sitting capacity • in good running condition/roadworthiness • Fully air-conditioned and well-maintained • Vehicle year model must be 2015 and above • to pick-up and drop-off passengers/staff from identified/designated pick-up and drop-off points • Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer • Driver/s must be fully vaccinated for covid-19 virus • Vehicle must be regularly cleaned and disinfected • Rental service up to 10 - 14 hours per day on staggered or scheduled date/s by the end user 				
Approved Budget for the Contract: Php 120,000.00				Note:			
End User: SOCIAL PENSION				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : To provide transportation of SocPen staff for official functions during CY-2022/ Spot Check/ Conduct of Technical Assistance to LGUs and other activities.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Bonaparte D. Caseñas II
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 Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name