



**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-0729

Date : April 25, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps registration number upon submission of quotation/s. An Omnibus Sworn Statement is required for submission prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **April 29, 2022 at 5:00PM.**

Very truly yours,

ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **on the specified dates in Annex A**
- Place of Delivery: **RRCY, Candabong, Binlod Argao, Cebu**
- Terms of Payment: **within 30 days from the receipt of billing statement/Sales Invoice**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

REINAFLO C. VISTO

Carvasser

I am interested to quote and agree to the terms and conditions.

 Signature of Supplier/Service Provider/Authorized
 Representative over Printed Name



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____
 TIN: _____

RFQ No.: **DSWD7-2022-0729**
 Date: **April 25, 2022**

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			PROVISION OF CATERING SERVICES (MEALS AND SNACKS)				
Quarterly General Staff Meeting							
1	44	pax	May 11, 2022 (Lunch, AM & PM Snacks)				
2	44	pax	August 17, 2022 (Lunch, AM & PM Snacks)				
3	44	pax	November 16, 2022 (Lunch, AM & PM Snacks)				
RRCY VII Anniversary							
1	120	pax	May 18, 2022 (Lunch, AM & PM Snacks)				
Basic Life Support and First Aid Training							
1	60	pax	1st Batch July 12-13, 2022 (Lunch, AM & PM Snacks)				
2	60	pax	2nd Batch July 14-15, 2022 (Lunch, AM & PM Snacks)				
Mid-Year PREW							
1	40	pax	June 29-30, 2022 (Lunch, Dinner , AM & PM Snacks)				
Year -END PREW							
1	40	pax	December 15-16, 2022 (Lunch, Dinner , AM & PM Snacks)				
			Venue: RRCY, Candabong, Binlod, Argao, Cebu				
			Details: Buffet (Lunch & Dinner), AM Snack & PM Snack (individual packed)				
			Lunch/Dinner: *Appetizer, Rice, Soup, 3 main dishes:, Vegetable, Pork, Fish, Chicken and Beef) Dessert (Choice of :Fresh Fruits, Fruit Salad or Pastries like Cake and Natural Juices)				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			AM/PM Snacks: Variation of Pasta, Bread, Pastries, Burger, Pizza Native Snacks and Natural juice like (Lemon grass, Calamansi, Buko, Watermelon or Cucumber, etc.)				
			Unlimited Supply of Coffee and Purified Drinking Water: Strictly No Serving of Cream dory fish, Powder juice and Softdrinks				
			Others: Service Provider shall attach menu for the inclusive dates upon submission of RFQ				
Approved Budget for the Contract: Php 374,000.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: RRCY							

PURPOSE : Provision of food for the participants of the meeting.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

REINAFLO R. VISTO
 Canvasser

 Signature of Supplier/Service
 Provider/Authorized Representative