



**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022- 0663
 Date : April 08, 2022

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit and Philgeps Registration Number** upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.


Please accomplish and submit this form together with **Annex A and Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **April 12, 2022 at 5:00 pm.**

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of P.O .
4. Place of Delivery: **VDRC, TINGUB, MANDAUE CITY CEBU**
5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


BONAPARTE D. CASENAS II
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



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| Item No. | Qty | Unit | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|---|-----|---|--|---|-------------------------|-----------|------------|
| | | | Preventive Maintenance Services | | | | |
| | | | 2 Units 110KVA (FG WILSON) Generator Set | | | | |
| 1 | 1 | lot | Generator 1 (Product # FGWPEP24HDMU04113) • Replacement of 1 set Fuel Filter #26560201 • Replacement of 1 set Lube Filter, 10000-64852 • Replacement of Engine Oil, Rimula SAE40. R1 | | | | |
| 2 | 1 | lot | Generator 2 (Product # FGWPEP40PJSD00375) • Replacement of 1 set Fuel Filter #26560201 • Replacement of 1 set Lube Filter, 10000-64852 • Replacement of Engine Oil, Rimula SAE40, R1 | | | | |
| Approved Budget for the Contract: Php 124,000.00 | | | | Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable. | | | |
| End User: VDRC | | | | | | | |
| Purpose : | | Preventive Maintenance Services of 2 units Generator Set at VDRC | | | | | |

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BONAPARTE D. CASEÑAS II
 Canvasser

 Signature of supplier/Authorized Representative over printed name