



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2022- 0318
 Date : March 14 ,2022

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation. An **Omnibus Sworn Statement** shall be required prior to award.

Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **March 18, 2022 at 5:00 pm**.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **within March to December 2022**.
4. Place of Delivery: **Tagbilaran City and Bohol Province.**
5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


BRYAN C. LAGARE
 Carvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	10	trip	Vehicle Rental Services Specification: * Service from DSWD SWAD-Bohol office going to any point of Bohol Province with pick-up/drop-off point at every LGU and vice versa * Can accommodate of at least 12 passengers in comfortable & normal sitting capacity * In good running condition/ roadworthiness * Fully air-conditioned and well-maintained * Vehicle year model must be 2015 and above * To pick-up and drop-off passenger/staff and supplies from identified/designated pick-up and drop-off locations * Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer * Driver must be fully vaccinated for covid-19 virus * Vehicle must be regularly cleaned and disinfected * Rental service up to 10-14 hours per day on staggered or scheduled date/s by the end user (more or less, once a month, from March to December 2022)				

Approved Budget for the Contract: **Php 65,000.00**

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

End User: **PPPPMO**

Purpose : For Bohol Cluster use during delivery of assorted supplies, conduct Inventory of Supplies & Equipments and conduct of spot check and technical assistance to Pantawid Staff / conduct Payout of Pantawid Beneficiary if necessary in different Municipality in the Province of Bohol.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


BRYAN C. JAGARE
 Cavvasser

 Signature of supplier/Authorized Representative
 over printed name