



**REQUEST FOR QUOTATION  
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022- 0213  
 Date : March 16, 2022

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit and Philgeps Registration Number** upon submission of quotation. An **Omnibus Sworn Statement** shall be required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.f07@dswd.gov.ph on or before **March 22, 2022 at 5:00 pm**.

Very truly yours,

*[Signature]*  
**ROSARIO P. BACONG**

AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis

2. Quotation validity shall be not less than **60 calendar days**.

3. Good/s or Services shall be delivered **within May 2022**.

4. Place of Delivery: **DSWD FO VII, Carreta Cebu City**

5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**

6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**

7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.

8. Warranty Period, if applicable: \_\_\_\_\_

*[Signature]*  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

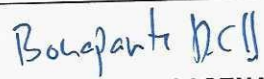
\_\_\_\_\_  
 (Signature over Printed Name of Supplier /  
 Authorized Representative)


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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	15	episode	<b>Radio Program</b>  Target Start of Airing: May 2022  <b>Specifications:</b> * 1- hour bi-monthly Radio Program * Public Service and Talk Show Format * Produced five short and plugs * Live episode and livestreamed in the station FB page * Provide station anchor to interview resource speakers * Reach within Central Visayas region * Includes in the top 5 among the top radio stations based in the latest radio survey.  <b>Note:</b> * Service Provider will give an audio copy of the episodes.				
Approved Budget for the Contract: <b>Php 315,000.00</b>				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: <b>SMU</b>							
Purpose :		For the conduct of a DSWD public service / talk show TV program.					

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**BONAPARTE D. CASENAS II**  
 Canvasser

 Signature of supplier/Authorized Representative  
 over printed name