



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-0150
 Date : May 20, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps registration number upon submission of quotation/s. An Omnibus Sworn Statement is required for submission prior to award.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **May 25, 2022 at 5:00PM.**

Very truly yours,

ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **on the specified dates in Annex A**
- Place of Delivery: **Area Vocational Rehabilitation Center II, Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement/Sales Invoice**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

REINAFLORE C. VISTO
 Carwasser

I am interested to quote and agree to the terms and conditions.

 Signature of Supplier/Service Provider/Authorized Representative over Printed Name



Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____
 TIN: _____

RFQ | **DSWD7-2022-0150**
 Date: **May 20, 2022**

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			PROVISION OF CATERING SERVICES (PACKED MEAL AND SNACKS)				
			Philippine Health Insurance Orientation				
1	50	pax	July 1, 2022				
			Labor Laws and Safety and Health in a Workshop Seminar				
2	50	pax	July 20, 2022				
			Basic Customer Service Orientation				
3	50	pax	August 5, 2022				
			Conflict Management Seminar				
4	50	pax	August 26, 2022				
			Disaster Preparedness Drills				
5	89	pax	September 7, 2022				
			AVRC II Alumni Association General Assembly				
6	100	pax	September 10, 2022				
			Sensitivity Training to Clients and Clients Family Encounter				
7	80	pax	September 26, 2022				
			48th Foundation Day Celebration				
8	100	pax	September 30, 2022				
			Venue: Area Vocational Rehabilitation Center II, Labangon, Cebu City				
			Meals: Packed Lunch				
			Snacks: AM & PM (Packed)				
			Details:				
			Lunch: Rice, Soup/Vegetables/Noodles, 3 Main Dishes (pork, chicken, fish), dessert (preferably fruits), and natural juices (buko/calamansi/tea)				
			Snacks: AM & PM (Packed) Choices of pasta, sandwiches, pastries, and natural juices (buko/calamansi/tea)				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Should be served as individual packed meals.				
			Strictly no serving of softdrinks.				
			Strictly no serving of cream dory fish.				
Approved Budget for the Contract: Php284,500.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: AVRC II							

PURPOSE : Provision of food for the participants of the said activities.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier/Service
Provider/Authorized Representative
over Printed Name



REINAFLO R. C. VISTO
Carpvasser