



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2022- 0116
 Date : February 09, 2022

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

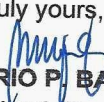
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit and Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **February 14, 2022 at 5:00 pm**.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of P.O .
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


IAN B. MAESTRADO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



Company Name: _____

RFQ No DSWD7-2022- 0116

Company Address: _____

Date: February 09 ,2022

Contact Person: _____

Contact No.: _____

PhilGEPS Registration No.:

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Preventive Maintenance Services performing 200,00km check up, repair and replace of defective parts of DSWD Service Vehicle, TOYOTA (Hilux) with Plate No. UQM 490</p> <p>Scope of Work:</p> <ul style="list-style-type: none"> * PMS performing 200,000 km check-up * Replace lower arm (left and right) * Replace brake shoe * Perform wheel alignment * Headlamp care service * Perform engine detailing * Replace upper arm (left side) * Replace shifting cable * Reface rotor disc * Replace alternator assembly * Replace water pump <p>Materials</p> <ul style="list-style-type: none"> * Arm sub-assy (left and right- genuine) * Element sub-assy (genuine) * Element fuel filter * Automatic transmission fluid (genuine) * Fully synthetic Oil 5W-30 1L 				

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<ul style="list-style-type: none"> * Fully synthetic Oil 5W-30 4L * Differential gear oil 5 85W-90 * Oil Filter * Brake fluid * Gasket * Injector cleaner * Engine treatment * Filter and Acc Assy * Brake cleaner (genuine) * Brake paste * Brake pad * Wiper blade * Shoe kit (genuine) * Headlamp care kit * Arm assy suspension * Cable assy transmission * Car battery * Alternator assembly * Water pump * Long life coolant 				
Approved Budget for the Contract: Php 180,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: GS							
Purpose :	Preventive Maintenance Services performing 200,000km check up, repair and replace of defective parts of DSWD Service Vehicle, TOYOTA (Hilux) with Plate No. UQM 490						

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


IAN B. MAESTRADO
 Canvasser

 Signature of supplier/Authorized Representative over printed name