



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII

Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION  
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2022-0090  
Date : January 31, 2022

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An Omnibus Sworn Statement (OSS) shall be required prior to award.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before February 04, 2022 at 5:00 PM.

Very truly yours,

  
ROSARIO P. BACONG

AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered within CY 2022.
- Place of Delivery: **RRCY, Brgy. Candabong Binlod, Argao, Cebu**
- Terms of Payment: **within 30 calendar days from the completion of monthly services and receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: \_\_\_\_\_

  
**BRYAN C. LAGARE**  
Cavasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier /  
Authorized Representative)



Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	7,300	container	<p><b>Supply of Purified Drinking Water</b></p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"> <li>* Purified drinking water (refill or content only)</li> <li>* 5 gallon per container</li> <li>* at least 16-stages purification process</li> <li>* With minimum of 20 containers per day ready for pick-up or as requested by the end-user</li> <li>* Service provider must have a back-up power source (generator) for continuous operation in times of power outage</li> <li>* Billing should be done every month upon submission of request with complete supporting documents</li> </ul> <p>* Payment will be made within 30 calendar days upon receipt of billing statement with complete supporting documents</p> <p>* Without prejudice to the provision of the applicable laws, rules and regulations, the contract shall be automatically terminated when the amount specified for this contract has been exhausted or up to December 31, 2022, whichever comes first.</p>				

Approved Budget for the Contract: **Php 146,000.00**

End User: **RRCY**

Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.

Purpose : **Drinking water supply for RRCY consumption for CY 2022.**

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of supplier/Authorized Representative over printed name

**BRYAN C. LAGARE**  
 Canvasser