



**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-0074

Date : January 21, 2022

Company Name: _____

Company Address: _____

Contact Person: _____

Contact No.: _____

PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit and Philgeps Registration Number** upon submission of quotation. An **Omnibus Sworn Statement (OSS)** shall be required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **January 26, 2022 at 5:00 PM.**

Very truly yours,.


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered within CY 2022.
- Place of Delivery: **Within Tagbilaran City and Bohol Province.**
- Terms of Payment: **within 30 calendar days from the completion of monthly services and receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


BRYAN C. LAGARE

Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier /
Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Van Rental (1 unit X 35 trips)</p> <p>Specifications:</p> <ul style="list-style-type: none"> * Four-wheel drive, preferably * Fully airconditioned * At least 14- person min. capacity (normal seating capacity) * Inclusion of fuel and lubricant * With licensed driver including his food & accommodation * Vehicle year model must be at least 2013 or above * Use of van depends on the set schedule of activity * 8 to 12 hours per day * Driver must be fully vaccinated with covid-19 <p>Origin:</p> <ul style="list-style-type: none"> * Tagbilaran City, Bohol <p>Place to be visited:</p> <ul style="list-style-type: none"> * Any point in Bohol Province <p>Roundtrip</p>				
Approved Budget for the Contract: Php 178,500.00				<p>Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.</p>			
End User: SLP							
Purpose :		To provide transportation of SLP staff for official functions during Spot check/ conduct of Technical Assistance to Different SLP staff / and Delivery of Assorted Office Supplies and Documents to different LGUs and conduct LAG implementation activities in the Province of Bohol for CY 2022.					

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of supplier/Authorized Representative over printed name

BRYAN C. LAGARE
Canvasser