



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2021-1336
 Date : November 22, 2021

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit, Philgeps Registration Number and Latest Income Tax Return (ITR) for ABC above Php500,000.00** upon submission of quotation. An **Omnibus Sworn Statement (OSS)** shall be required prior to award for ABC above Php50,000.00.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 26, 2021** at 5:00 pm.

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within 10 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
5. Terms of Payment: **within 30 calendar days from the completion of works and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


DAVID V. RESMA
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name: _____

RFQ No.: DSWD7-2021-1336

Company Address: _____

Date: November 22, 2021

Contact Person: _____


Contact No.: _____

PhilGEPS Registration No.: _____

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Supply and Installation of a structured Cabling System and Ancillary Equipment for Network Infrastructure Rehabilitation at DSWD Field Office VII Main Building Groundf Floor Area</p> <p>PROJECT SPECIFICATION:</p> <p>A. SCOPE OF WORK</p> <ol style="list-style-type: none"> 1. Supply of labor, materials and engineering services required for satisfactory project implementation. 2. Inclusive of network planning, designing, and implementation of the whole project 3. Removal of old cables 4. Installation of distribution switches 5. Install structured cabling to various locations. 6. All cabling components and installations shall comply with the existing cabling standards of DSWD and other industry standards such as ANSI, EIA and TIA. 7. All cabling installations should be under the direct supervision of a Certified Structured Cabling Installer. 8. All UTP cables must be terminated, tagged, tested and documented using a certified CABLE TESTER to obtain the desired test result accordingly. 9. Must include all civil works and labor for the cabling, demolition, roughing in, boring and restoration of walls, floors and other physical changes in the building. 10. All installations and configurations shall be done by a Certified Cable Installers and Network Engineers. <p>B. BILL OF MATERIALS</p> <ol style="list-style-type: none"> 1. Structured Cabling System (Note: All must be compatible with the existing hardware.) <ol style="list-style-type: none"> 1.1 Five Units 16-port GE Unmanaged Switch 1.2 Four Units 8-port GE Unmanaged Switch 1.3 Ten Packs Label Holder Cable Tie 				

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>C. LIST OF REPORTS</p> <ol style="list-style-type: none"> 1. Service Level Agreement (Warranties for Workmanship and Product) 2. Project Documentation indicating the following: <ol style="list-style-type: none"> 2.1 Floor Plans with the Location of Nodes 2.2 Test Results 2.3 Nodes Mapping (Switch- Patch Panel Location) 2.4 Installation Pictures <p>IV. SERVICE PROVIDER QUALIFICATIONS</p> <ol style="list-style-type: none"> 1. The Service Provider should have done at least five (5) successful projects involving the quoted service with certifications and proof of satisfactory service from previous or existing clients. Each project should have at least a minimum coverage of 50 network nodes. 2. The Service Provider should have been in the business of providing networking services and structured cabling systems for the last 5 years. 3. The Service Provider should have a certified Network Engineers and Cable Installers. 4. Must have a contact center within the project owner's location. 				
Approved Budget for the Contract: Php 164,917.48				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: ICTS							
Purpose : For repair and maintenance of network cabling of DSWD Field Office VII.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


DAVID V. RESMA
 Canvasser

 Signature of supplier/Authorized Representative over printed name