



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2022-1378

Date : August 23, 2022

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

**Interested supplier/s are required to submit true copies of their valid Mayor's Permit and Philgeps registration number upon submission of quotation/s. An Omnibus Sworn Statement is required for submission prior to award.**

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **August 29, 2022 at 5:00PM.**

Very truly yours,

  
**ROSARIO F. BACONG**

AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **on the specified dates in Annex A**
- Place of Delivery: **Within Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement/Sales Invoice**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**REINAFLOR C. VISTO**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
Signature of Supplier/Service Provider/Authorized  
Representative over Printed Name

DSWD7-2022-1378rcv



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 TIN: \_\_\_\_\_

RFQ I **DSWD7-2022-1378**  
 Date: **August 23, 2022**

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>PROVISION OF CATERING SERVICES (PACKED MEAL AND SNACK)</b>				
			<b>Panaghiusa Festival</b>				
			<b>December 14-15, 2022</b>				
			<b>Venue: Within Cebu City</b>				
1	200	pax	<b>First Day - December 14, 2022</b> <b>Packed PM Snacks:</b> Variation of Pasta, Burgers, Pizza, Bread and Pastries or Native Kakanin Drinks: Natural / Local Juice (like lemon grass calamansi, buko, etc.) <b>ABC: Php. 20,000.00 or Php. 100.00 per pax</b>				
2	200	pax	<b>Second Day - December 15, 2022</b> <b>Packed PM Snacks:</b> Variation of Pasta, Burgers, Pizza, Bread and Pastries or Native Kakanin Drinks: Natural / Local Juice (like lemon grass calamansi, buko, etc.)  <b>*Buffet Dinner:</b> *Rice, Soup, Appetizer 3 main dish: Choices of: Beef / Pork/ Chicken or Fish <b>Dessert</b> (Choices of : Fresh Fruits , Fruit Salad, Pastries (like cake) and Natural Juice <b>Drinks:</b> Natural / Local Juice (like lemon grass calamansi, buko, etc.) No serving of Creamdory fish No serving of <b>BAM-E, PANSIT or BIHON (as viand)</b> <b>Strictly NO SOFTDRINKS &amp; FLAVORED BOTTLED DRINKS &amp; POWDER JUICES (C2)</b> <b>ABC: Php. 20,000.00 or Php. 100.00 per pax</b>				
			<b>Other Specifications:</b>				
			> Service provider must attached Menu upon submission of Request for Quotation (RFQ).				
			> Service provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast tract the processing of payments.				
			> End-user will inform the service provides at least three (3) days prior to the conductof the activity.				
<b>Approved Budget for the Contract: Php100,000.00</b>				<b>"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</b>			
End User:	<b>PPD- National Household Targeting System</b>						

**PURPOSE :** Provision of food for the participants of the meeting.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

\_\_\_\_\_  
 Signature of Supplier/Service  
 Provider/Authorized Representative  
 over Printed Name

**REINAFLORE C. VISTO**  
 Canvasser