



**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2020-1340
 Date : November 24, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration no.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 27, 2020. 5:00PM**


Very truly yours,


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **on the specified dates in Annex A.**
4. Place of Delivery: **Within Cebu Province**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


MATEO M. NALO
 canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name
 of Supplier / Bidder)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

Company Name
 Company Address
 Contact Person
 Contact No.
 PhilGEPS Registration No.:
 Tin Number:

RFQ No.: DSWD7-2020-1340
 Date: November 24, 2020

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	15	unit	VAN RENTAL				
			Specifications:				
			*Four -wheel drive, preferably				
			* Fully airconditioned				
			* At least 14-person min. capacity (normal sitting capacity)				
			* Inclusion of fuel and lubricant				
			*With licensed driver including his food & accommodation				
			* vehicle year model must be at least 2013 or above				
			* Use of van depends on the set schedule of activity for December 2020 (15 trips)				
			* Origin: Cebu City, Cebu				
			* Place to be visited: Any point in Cebu Province				
			*8 hours / day Roundtrip				
Approved Budget for the Contract: Php75,000.00							
Charge to: SLP FUNDS							
End User: SUSTAINABLE LIVELIHOOD PROGRAM (SLP)							
<p>PURPOSE : To provide transportation of SLP RPMO staff for official functions and Spot check and Conduct of Technical Assistance to Different SLP staffs and Delivery of Assorted Office Supplies and other Documents to different LGUs in the Province of Cebu.</p> <p><i>Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.</i></p>							
<p>Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</p>							

MATEO M. MAHO
 Canvasaser

Signature over Printed Name