



**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2020-1328
 Date : November 20, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration no.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 24, 2020. 5:00PM**

Very truly yours,


ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **on the specified dates in Annex A.**
4. Place of Delivery: **DSWD - SWAD Office, Dumaguete City, Negros Oriental going to 25 LGUs of Negros Oriental Province vice versa**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


LEE ANDRO ESTAMO
 canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name
 of Supplier / Bidder)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

RFQ No.: DSWD7-2020-1328
 Date: November 20, 2020

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	VEHICLE RENTAL SERVICES (1unit-Van) Specifications: 1-unit VAN (for all 25 LGUs of Negros Oriental Province)				
			* service from DSWD - SWAD Office, Dumaguete City, Negros Oriental going to 25 LGUs of Negros Oriental Province with pick-up/drop-off every LGU off every LGU and vice versa.				
			Other Conditions:				
			* can accommodate of at least 14 pax in comfortable & normal sitting capacity				
			* in good running condition/roadworthiness				
			* fully air-conditioned and well-maintained				
			* vehicle year model must be 2015 and above				
			* to pick-up and drop-off passengers/staff from identified/designated pick-up and drop-off points				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			* vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer, thermal scanner & inter-island freight and handling and round roving in all LGUs of the island destination.				
			* vehicle must be regularly cleaned and disinfected				
			* To ensure body temperature should be taken for every passenger before riding the vehicle and implement the "NO Facemask - NO Ride" policy				
			* rental service up to 14 - 16 hours per day for 10 days with staggered date and LGU assigned by end user.				
Approved Budget for the Contract: Php70,000.00							
Charge to: NHTS							
End User: National Household Targeting Unit							

Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.

PURPOSE : Vehicle rental services for the transportation of Listahanan staff to/from DSWD - SWAD Office, Dumaguete City, Negros Oriental going to 25 LGUs of Negros Oriental Province for the Listahanan 3 Implementation - Phase 3 (Validation) on Dec 2020 in response to COVID-19 Pandemic.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


LEE ANDRO ESTAMO
 Canvasser

 Signature over Printed Name