



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2020- 1117
 Date : October 13, 2020

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit, Philgeps Registration Number, Omnibus Sworn Statement** for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 19, 2020 at 5:00 pm.**

Very truly yours,

ROSARIO P. BACONG

AO V/Head. Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within **7 calendar days** upon receipt of approved Purchase Order.
4. Place of Delivery: **AVRC Compund, Camomot Franze St., Brgy. Labangon, Cebu City**
5. Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

MICHAEL SAM FLORES

Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

Company Name
 Company Address
 Contact Person
 Contact No.
 PhilGEPS Registration No.:

RFQ No.: DSWD7-2020- 1117
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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	REPAIR and IMPROVEMENT OF REGIONAL WAREHOUSE				
			SCOPE AND WORKS:				
			A. REPAIR OF REGIONAL WAREHOUSE OFFICES, ROOMS for NFI and 2nd Floor CR				
			1. Repair and Replacement of Ceiling in 7 Rooms including CR				
			2. Replacement of Lighting in 7 Rooms including CR				
			3. Installation of watersupply in 2nd Floor Comfort Room				
			B. REPAIR OF REGIONAL WAREHOUSE CONFERENCE ROOM, GROUND FLOOR COMFORT ROOM (Common CR & PWD)				
			1. Repair and Replacement of clogged Urinals				
			2. Repair and Replacement of unfunctional Faucet				
			3. Repair of unlogged Water Closet in PWD CR				
			4. Repair and Replacement of Conference Room Lightings				
			5. Installation of Tinted Film in Conference Room windows				
			6. Repair of Ground Floor Rice Stocking Area Ceiling				
			C. REGIONAL WAREHOUSE INSIDE WALLING				
			1. Cleaning of interior warehouse walling				
			D. REGIONAL WAREHOUSE MAIN LIGHTING				
			1. Repair and Replacement of main lighting				
			2. Repair and Replacement of exterior warehouse lightings				
			E. WAREHOUSE ROOFING				
			1. Repair and Replacement of Identified G.I sheet with leaking				
			2. apply Sealant to all teckscrew in each G.I sheet				
			3. Installation of 3 Canopy for all door motor				
			4. Repair and Cleaning of roof gutter including downspouts				
			F. OTHERS:				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			1. Rubberize painting for stairs with safety precautions writing Color: Gray				
			2. Installation of warehouse safety signage of Roll-up Door Lock				
			3. Repair and Replacement of Roll-up Door Lock				
Approved Budget for the Contract: Php 800,000.00							
Charge to: DRMD							
End User: Disaster Response and Management Division (DRMD)				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
Purpose : Repair and Improvement of Regional Warehouse							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

MICHAEL SAM FLORES

Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name