



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2023-0980
Date : July 12, 2023

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 18, 2023 at 5:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- 1. Award shall be made on per: item basis total quoted price lot basis
- 2. Quotation validity shall be not less than **60 calendar days.**
- 3. Good/s or Services shall be delivered **As per advise by the end-user**
- 4. Place of Delivery: **DSWD FO VII OFFICES & WAREHOUSES**
- 5. Terms of Payment: **within 30 days from the receipt of billing statement.**
- 6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- 7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- 8. Warranty period, if applicable: _____

REINAFLOR C. VISTO
Cavasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. DSWD7-2023-0980
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
		lot	GENERAL PEST CONTROL SERVICE				
			Period Covered: July to December 2023				
			Frequency of Treatment: Monthly				
			SCOPE OF WORKS:				
			*Ants, flies, mosquitos, cockroaches and rodents (rats & mice)				
			(1) Surface Spraying - spraying of all office and warehouse area including walls. (One (1) time per month)				
			(2) Spraying of insecticide solution to target pest and its harborages.				
			(3) Cockroach bait application.				
			(4) Space Spray Treatment - apply water based ultra-low volume sprays containing minute particle of insecticide to control flying insects.				
			(5) Placement of rat traps and adesive boards in places where rats usually pass by.				
			(6) Placement of Non-poisonous baits inside the traps to attract the rats.				
			(7) Trained technician should regularly monitor all rat traps and bait installed within the building.				
			(8) Trained technician should retrieve all trapped rats found during the monitoring and inspection or upon receipt of notice of such from the end-user.				
			(9) Application should be conducted after all staffs have left the building.				
			Payment: Based on actual services rendered per month.				
			Warranty: Two (2) months providing that all incoming goods are not infested with insects prior to storage. In case of re-infestation within the warranty period, the contractor will re-treat the area at no added cost by the buyer.				
Approved Budget for the Contract: Php 74,000.00				Note:			
End User: GSMS				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : To prevent pest infestation in FO VII Offices & Warehouses.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

REINAFLORE C. VISTO
 Canvasser

Signature of Supplier / Authorized Representative Over
 Printed Name