



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2021- 0896
Date : July 19, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

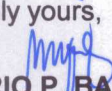
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's/Business Permit, Philgeps Registration Number** and **Latest Income Tax Return (ITR)** for ABC above Php500,000.00 upon submission of quotation. An **Omnibus Sworn Statement (OSS)** shall be required prior to award for ABC above Php50,000.00.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 23, 2021 at 5:00 PM**.

Very truly yours,


ROSARIO P. BACONG
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered within **September to November 2021**.
- Place of Delivery: DSWD Field Office VII, Cebu City and to any point of Cebu Province and vice versa
- Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
- Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


GLORY MAE CUYOS
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Service
Provider/ Authorized Representative)


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

Department of Social Welfare and Development

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Contact No. _____

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Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	2	unit	VEHICLE RENTAL SERVICES For Cebu Province Area (2 units x 2 days x 3 months) Specifications: >Four-wheel drive, preferably >At least 4 seaters capacity (in normal seating capacity) >Fully-airconditioned >Inclusion of fuel and lubricant >With licensed driver including his food and accommodation >Vehicle year model must be at least 2012 or above >Use of vehicle depends on the set schedule of activity within September to November 2021 >End user will inform the service provider 3 days prior to the set schedule >Destination: DSWD FO VII to any point of Cebu Province and vice versa (no inter-island) >At least 8 hours per day roundtrip for 2 days per month				
Approved Budget for the Contract: Php 78,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: Supplementary Feeding Program (SFP)							
Purpose : For SFP Cycle 11 implementation in the distribution and retrieval of documents.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


GLORY MAE CUYOS
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name