

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office VII

Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION NP-SMALL VALUE PROCUREMENT

	RFQ No.	: ,0866 ,0864. 0862
	Date	June 4, 2025
Company Name :		
Company Address :		
Contact Person :		
Contact No.		
PhilGEPS Registration No.:		
Sir/Madam:		
Please quote your government price/s including delivery charges, incidental expenses for the goods listed in Annex A. Failure to indiccompliance. Also, kindly furnish us with descriptive brochures, applicable.	ate information	on could be the basis for non-
If you are the exclusive manufacturer, distributor or agent in the Ph please attach in your quotation a duly notarized certification to this effe	nilippines for ct.	the goods listed in Annex A,
Interested supplier/s are required to submit true copies of the registration number upon submission of quotation/s.	neir valid M	ayor's Permit and Philgeps
Please accomplish and submit this form together with Annex A and DSWD Field Office VII, Cebu City or send it through facsimile numbers 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before <u>June 11, 2</u>	s (032) 233-8	3785; 232-0261; 231-2172 local
Ve	ry truly yours	
EN	IGR. EMMAN	WEL M. EDLES
		curement Management Section
Terms and Conditions:		
 Award shall be made on per: item basis _ ✓ total quoted Quotation validity shall be not less than 60 calendar days. 	priceI	ot basis
3. Good/s or Services shall be delivered on the specified dates in An	inex A	
4. Place of Delivery: Cebu City, Cebu		
5. Terms of Payment: within 30 days from the receipt of billing sta	tement/Sale	s Invoice
6. Liquidated Damages/Penalty: One-tenth of one percent for eve	ryday of del	ay shall be imposed.
7. In case of discrepancy between total price per item and unit price for	r the item as	extended or
multiplied by the quantity of that item, the latter shall prevail. 8. Warranty period, if applicable:		
and polices, if applicable.	h	
	A	
<u>RE</u>	Canvass	

I am interested to quote and agree to the terms and conditions.



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office VII. Cebu City

	Department of Social Worthing and Development	Field Office VII, Cebu City		/
Company Name:				3WD7-2025-0860 ,0867 866 ,0864. 0862
Company Address:			Date	June 4, 2025
Contact Person:				
Contact No.:				
PhilGEPS Registration No.:				
TINI:				

Item No.	Qty.	Unit		Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cos
			Provision	n of Catering Services for the following activities				
1			Meals : Lu	nch (Packed)				
			Snacks: Al	M (Packed)				
			Title of Activity:	National Disability Rights Week Celebration				
	100	pax	Date :	July 18, 2025				
2			Meals : Lui	nch (Packed)				
			-	M & PM (Packed)				
			Title of Activity :	Disability-Sensitivity Learning Session to DSWD7 Staff				
	30	pax	Date :	July 22, 2025				
3			Meals : Lui	nch (Packed)				
			Snacks: Al	W & PM (Packed)				
			Title of Activity:	Women with Disability Day: Entrepreneurial Training				
	25	рах	Date :	July 29, 2025				
4			Meals : Lui	nch (Packed)				
			Snacks: All	W & PM (Packed)				
			Title of Activity :	Capacity Building for Regional Federation of Persons with Disability Officers				
	25	pax	Date :	October 9, 2025 /				

Item No.	Qty.	Unit		Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
5			Meals : Lui	nch (Packed)				
			Title of Activity :	Regional Federation of Persons With Disability Meeting				
	25	рах	Date :	October 10, 2025				
			Venue : Ce	bu City, Cebu				
			Lunch Mea	1				
			> Soup (she pieces of m textured)	ould be stock or cream - based, with eat chunks, may be thick / thin / smooth				
			> Rice					
		/	> 3 Main Di Fish	shes: Choices of Beef, Pork, Chicken, and				
			> 1 Vegetal	ole Dish				
			> Dessert: or Salads	Choice of Fresh Tropical Fruits or Pastries				
			> Drinks: (0 330ml Bottle Juice)	Choices of: at least 500 ml Bottled Water or ed Natural Juice / Fresh or 240ml Canned				
			Spacke (All	and DM)				
			Snacks (All	n and Pivi)				
		,	(a) Sandwic in size) (b) Burgers (c) Pasta wi cup) (d) Noodle I (e) Breads / portion size	th toasted bread / bun (Pasta should be 1 Dish (e.g. Pancit/Bihon) Pastries - should provide appropriate				
			330ml Bottle	Choices of: at least 500 ml Bottled Water or ed Natural / Fresh Juice or 240ml Canned ative kakanin, may be paired with either e or coffee				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Other Specifications:				
			> No serving of CREAMDORY fish				
			> No serving of BAM-E, PANSIT or BIHON (as alternate of one of the main course)				
			> No serving of SODA (Softdrinks), Flavored Bottled Drinks , and Powdered Juices				
			> All drinks delivered should be in the appropriate temperature Cold or Hot.				
			Requirements:				
		/	> Food must be delivered between (8:30-9:00 AM) for AM snack, (11:20 -11:50 AM) for Lunch, and (3:00-3:30 PM) for PM snack,				
			> Service provider should attached MENU (with dish choices) upon submission of Request for Quotation (RFQ) for the end-user to select/choose.				
			> Main Dish (Meat and Chicken) should have atleast 100 grams cooked weight per serving, vegetables should be 1 cup per serving, dessert should be of proportionate serving.				
			> End-user should inform the service provider of the final menu at least (5) days prior to the conduct of the meeting / activity. And any changes will immediately be coordinated.				
			> Service provider should not make any changes on the final menu / food choices without the approval of the end-user.				
			> Meals should be packaged in a container (material may either be: thick paperboard, polyethylene, polysterene, polyvinyl chloride or PVC) that is sturdy, leak and spill-proof, <i>with partitions</i> . Soup and dessert should be in a separate container. Provision of disposable cutleries (spoon, fork, knife) and tissue.				
			> Service provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast track the processing of payments.				
					TOTAL:		
pproved Budget for the Contract: Php 121,000.00 /				"Bidder's Specific provider or may co			

PURPOSE: Provision of food for the participants of Meeting

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

Signature of Supplier/Service Provider/Authorized Representative over Printed REINAFLOR C. VISTO
Carryasser