



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2023-0858  
Date : July 12, 2023

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 18, 2023 at 5:00PM.**

Very truly yours,

**ENGR. EMMANUEL M. EDLES**  
AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per:  item basis  total quoted price  lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of P.O.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

**REINAFLOR C. VISTO**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service Provider / Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office VII, Cebu City**

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
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 Tin Number: \_\_\_\_\_

**RFQ No. DSWD7-2023-0858**  
**Date: July 12, 2023**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
	1	lot	<b>PROVISION OF SERVICES FOR THE CORRECTIVE MAINTENANCE OF COMPUTER DESKTOP</b>				
			<b>SCOPE OF WORK:</b>				
			1. Onsite Deployment				
			2. Installation, Configuration and Testing				
			3. Provision of the following hardwares:				
			a. Replacement of Processor				
			> Cores: at least 8 cores				
			> Threads: at least 20 threads				
			> Speed: up to at least 4.9 GHz				
			> Cache: at least 25MB				
			> Processor Graphics: 300 MHz to 1.5GHz				
			b. Replacement of Motherboard				
			> Socket: LGA1700				
			> Memory Slot: at least 4 slots DDR 4 DIMM				
			> INTEGRATED VIDEO: at least DX12, HDCP				
			> STORAGE SLOT: 2 x M.2 socket and				
			4 x SATA III (6Gb/s) ports				
			> LAN: Gigabit				
			> USB PORTS: at least 6 x USB 3.2 (Gen1) port				
			At least 6 x USB 2.0 port				
			> Expansion Slot: 1 x PCIe 4.0 x16 Slot (x16mode)				
			1 x PCIe 3.0 x16 Slot (x4 mode)				
			1 x PCIe 3.0 x1 Slot				
			c. Replacement of Memory Modules				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			> DDR4, at least 32GB total, with heatsink kit				
			d. Replacement of Dedicated Graphics Card				
			> Memory: at least 8GB GDDR6				
			> Output: 3 x Display Port, 1 x HDMI port				
<b>Approved Budget for the Contract: Php 75,000.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>PPD-ICTS</b>							
<b>PURPOSE :</b> In support to the function of ICT section in data deduplication process							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
REINAFLO R. C. VISTO  
 Carvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name

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