



**REQUEST FOR QUOTATION
 NP- SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2021- 0709
 Date : June 16,2021

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit, Philgeps Registration Number, Omnibus Sworn Statement** for ABC above Php50,000.00, and **Latest Income Tax Return** for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **June 21, 2021** at 5:00 pm

Very truly yours,

[Signature]
ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of P.O .
- Place of Delivery: SWAD Tagbilaran, Bohol and to any point of Bohol Province
- Terms of Payment **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____

[Signature]
HENRIETTA E. HORA
 / Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of
 Supplier / Authorized Representative) Page 1 of 2


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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	16	trips	VAN RENTAL				
			Specifications:				
			Four Wheel drive preferably				
			Fully Airconditioned				
			At least 14 Person, Minimum Capacity-Normal Sitting capacity				
			Inclusion of Fuel and Lubricant				
			With Licensed driver including his Food and Accomodation				
			Vehicle year model must at least 2013 or above				
			Use of the Van depend on the set schedule of activities from (July-December 2021)				
			8-12 hours per day				
			Places to be visited:				
			Any point of Bohol and Bohol Province				
Approved Budget for the Contract: Php 96,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: AICS- SWAD Bohol							
Purpose : For SWAD Bohol Office use							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

 Signature of supplier/Authorized Representative over printed name

 HENRIETTA E. HORA
 Canvasser