



REQUEST FOR QUOTATION
NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2024-0561
 Date : April 29, 2024

Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An omnibus Sworn Statement shall be required prior to award.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or kalahiaf7.procurement23@gmail.com on or before **May 3, 2024 at 1:00 PM.**

Very truly yours,)

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **on the specific date in Annex A.**
- Place of Delivery: **DSWD Field Office VII, Cebu City**
- Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____

EDLYN S. CANGQUE
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



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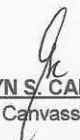
Contact Person: _____

Contact No.: _____

PhilGEPS Registration No.:

Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost	
1	20	unit/s	<p>PROVISION OF VAN RENTAL SERVICES (Cebu Province)</p> <p><i>Specifications:</i></p> <ul style="list-style-type: none"> * service from designed / identified pick-up and drop-off points from/to DSWD Field Office VII office to any point of Cebu Provinces and Cities and vice versa(excluding island areas) * to pick-up and drop-off passengers/staff/ Supplies/equipment from identified/designed pick-up and drop-off points * can accommodate of at least 12 passengers in comfortable & normal sitting capacity *in good running condition/roadworthiness * fully air-conditioned and well-maintained * vehicle year model must be 2018 and above * vehicle rental to include fully-vaccinated(for COVID-19) licensed professional driver, fuel/lubricant, disinfectant/sanitizer, first-aid kit * vehicle must be regularly cleaned and disinfected * rental service must be at least up to 14 hours per day on staggered or sheduled date/s by the end-user * can immediately provide of atleast five (5) vehicles per day, if needed by the end user * without prejudice to the provisions of the applicable law, rules and regulations, the contract shall be automatically terminated when the amount specified for this contract has been exhausted <p><i>CHARGED KALAHI-CIDSS - KKB Current Appropriation</i></p>					
Total:								
Approved Budget for the Contract: Php120,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.				
Purpose:		Vehicle rental services for the Consultation-Workshop with the Tara Basa Focals and Partners.						

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


EDLYN S. CANGQUE
 Convasser

Signature of supplier/Authorized Representative over printed name