



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP-SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2021-0117
 Date : January 27, 2021

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement for ABC above Php50,000.00, Income Tax Return for ABC above Php500,000.00 upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **February 1, 2021 at 5:00PM.**

Very truly yours,

ROSARIO P. BACONG
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **on the specified dates in Annex A**
4. Place of Delivery: **DSWD FO7, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement/Sales Invoice**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


REINAFLOR C. VISTO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 Signature of Supplier/Service Provider/Authorized Representative over Printed Name



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Department of Social Welfare and Development
 Field Office VII, Cebu City


Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 PhilGEPS Registration No.: _____
 TIN: _____

RFQ No.: **DSWD7-2021-0117**
 Date: **January 27, 2021**

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	39	pax	PROVISION OF CATERING SERVICES (PACKED MEAL AND SNACKS) Social Pension Staff Monthly Meeting February 5, 2021 March 5, 2021 April 2, 2021 May 7, 2021 June 4, 2021 July 2, 2021 August 8, 2021 September 3, 2021 October 1, 2021 November 5, 2021 December 3, 2021 Venue: DSWD FO VII, Cebu City				
2	11	pax	Social Pension Technical Working Group Committee Meeting February 23, 2021 July 20, 2021 Venue: DSWD FO VII, Cebu City Details: *1 Meal and 2 Snacks *Packed Lunch, AM & PM Snacks				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Food: *Packed Lunch *Rice, Soup, 2 main dishes (vegetable, fish not cream dory, chicken and pork/beef), dessert (preferably fruits) and bottled juice AM/PM Snacks: Variation of pasta, bread, pizza and bottled juice Note: Strictly No Softdrinks				
Approved Budget for the Contract: Php225,500.00							
Charge to:							
End User: PSD/Social Pension Program							
PURPOSE : Provision of Food during the conduct of Social Pension Activities.							
<p style="text-align: center;">"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.</p>							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


REINARD C. VISTO
 Canvasser

Signature of Supplier/Service Provider/Authorized
 Representative over Printed Name