



REQUEST FOR QUOTATION
 Negotiated Procurement - Small Value Procurement

RFQ No. : DSWD7-HFG-2021-009
 Date : March 4, 2021

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid Mayor's Permit, Philgeps registration number, Omnibus Sworn Statement (OSS) for ABC above Php 50,000.00 and Income Tax Return for ABC above Php 500,000.00 upon submission of quotation/s.

Please accomplish and submit this form together with Annex A and Bank Information to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before March 9, 2021, 5:00 PM.

Very truly yours,


 ROSARIO B. BACONG
 AO V / Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than 60 calendar days.
- Good/s or Services shall be delivered within 30 calendar days upon receipt and conformity of Purchase Order.
- Place of Delivery: DSWD7 Home for Girls, Camomot Franza Road, Labangon, Cebu City
- Terms of Payment: within 30 calendar days from the receipt of Billing Statement / Sales Invoice.
- Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


 CHERRY ANN L. GABRINAO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PHIS/PS Registration no.: _____

RFQ No.: _____
 Date: _____

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Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (Scale "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	<p>Labor and materials for the repair, replacement of broken parts and maintenance of Ford Ranger Vehicle with plate no. SFK 795</p> <p>Scope of Works:</p> <ul style="list-style-type: none"> • Repair and replacement front suspension assy left side damage spindle hub assy and caliper piston assy • Overhaul front left and right suspension assy dismantle and assemble • renew worn out parts, toe in & toe out wheel alignment • lubricate • Machine shop press in and press out lower arm bushing • upper arm bushing • CV joint outer • Machine shop build-up and rebore front left caliper arm & rotor disc plate • Removal, pull out rear differential assy for repair • Eliminate differential oil leaks, overhaul & renew worn out parts, resealant • Pull out rear leafspring assy left & right & renew worn out leafspring bushing • Pull out propeller shaft assy and renew worn out cross bearing 				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<ul style="list-style-type: none"> • Elimination of engine break leaking Open timing belt cover and valve cover assy Renew worn out oil seals/VCC & timing belt & resealant • Removal old headpump assy left & right install/replace clear headlamp Replace halogen bulbs to LED bulbs • General aircon servicing Pull out front evaporator coil, compressor Servicing and Cleaning Renew worn out parts Charging freon <p>Inclusions: On site Diagnostic tests Towing Service from Home for Girls to shop</p>				
Approved Budget for the Contract: Php 145,000.00							
Charge to: Center Funds							
End User: Home for Girls							
<p>Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.</p>							

PURPOSE : Repair and maintenance of Home for Girls' official vehicle.

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

(Signature over Printed Name of Supplier / Authorized Representative)


CHERRY ANN L. GABRINAO
 Convasser