

**REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT**

RFQ No. : **DSWD7-2025-1164**

Date : **August 1, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **August 5, 2025 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL

Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)

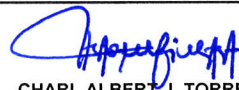


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
Company Address _____
Contact Person _____
Contact No. _____
PhilGEPS Registration No.: _____
Tin Number: _____

RFQ No.: DSWD7-2025-1164
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	12	unit	Provision of Vehicle Rental Services (Passenger Van Type) Specifications: * Service from designated / identified pick-up and drop off points from/to place of Origin/DSWD Field Office VII to any point of Cebu Provinces and Cities and vice versa (excluding island areas) * To pick-up and drop-off passengers / staff / supplies / equipment from identified / designated pick-up and drop off points * Can accommodate of at least 12 passengers in comfortable and normal seating capacity. * In good running condition / roadworthiness * Fully air-conditioned and well-maintained * Vehicle year model must be 2020 and above * Vehicle rental to include licensed professional driver, fuel/lubricant, disinfectant/sanitizer, first-aid kit, fire extinguisher * Vehicle must be regularly cleaned and disinfected * Rental service must be at least up to 14 hours per day on staggered or scheduled date/s by the end-user * Can immediately provide of at least five (5) vehicles per day, if needed by the end user * Service provider to submit valid LTRFB Franchise * Without prejudice to the provisions of the applicable law, rules and regulations, the contract shall be automatically terminated when the amount specified for this contract has been exhausted.				
Total:							
Approved Budget for the Contract: Php 72,000.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: ID-PAG-ABOT							
PURPOSE : Vehicle rental services for the Pag-abot Program Environmental Scanning, Profiling, Reach-out Operations, Reintegration, Validation, Assesment, Monitoring, and Pay-out of Beneficiaries in August-December 2025.							


CHARAL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over Printed Name

(page 2 of 2)