

**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**RFQ No. : DSWD7-2025-1160Date : July 30, 2025

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **August 04, 2025 at 5:00PM.**


Very truly yours,

**ENGR. EMMANUEL M. EDLES**

AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **Home for Girls, Camomot Franza Rd., Brgy Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)




DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
<b>Supply and Delivery of Building Supplies</b>							
1	10	set	Door Knob, Lever-Type, Satin Finish, Solid brass tumbler cylinder, w/ 3-nickel plated brass keys, heavy duty				
2	40	set	Door Lock, Bolt Catch Latch Slide, Stainless, 3 inches				
3	20	length	Powder Coated Slotted Angle Bar 1 -1/2in x 1 -1/2in x 2.0mm x 10ft				
4	100	piece	Bolt and Nut, fit for slotted angle bar				
5	10	sht	Plywood, Marine, 4ft x 8ft x 3/4in				
6	3	piece	Faucet, lavatory, high/tall/long, 304 Stainless Steel, 1/2", high quality, known brand				
7	20	piece	Faucet, lavatory, lever-type, 304 Stainless Steel, 1/2", high quality, known brand				
8	20	piece	Flexible Hose, 1/2" x 1/2" x ±24", EPDM rubber inner, stainless steel braided hose, Brass CP end connector				
9	20	set	Toilet Tank Repair Kit, universal tank fittings, (fill valve, drain guard, fill valve adaptor, silicon seal, tank lever, refill regulator, wrench), push button, heavy duty, good quality, known brand				
10	6	piece	Angle Valve, Dual Switch, Two-way, 1/2"x 1/2"x1/2", Brass, Chrome finish, heavy duty				
11	20	piece	Angle Valve, One-way, 1/2"x1/2", Brass, Chrome finish, heavy duty				
12	1	bottle	Declogger, for pipes/sink/drains, liquid, 40-50 sodium hydroxide, 1 liter				
13	10	roll	Teflon Tape, PTFE, 1/2", x ± 10m				
14	20	piece	PPR Elbow, PN 20, 1/2", 90 degrees				
15			Place of Delivery: Home for Girls, Labangon, cebu City				
<b>Total:</b>							
Approved Budget for the Contract: <b>Php 76,150.00</b>				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: <b>Home for Girls</b>							
PURPOSE : For Home for Girls office use.							

  
**CHARL ALBERT J. TORREFIEL**  
Canvasser

\_\_\_\_\_  
Signature of Supplier / Authorized Representative Over Printed Name

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