

**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-1125

Date : July 29, 2025

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **August 04, 2025 at 5:00PM.**

Very truly yours,



**ENGR. EMMANUEL M. EDLES**

AO V/Head, Procurement Management Section

**Terms and Conditions:**

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_



**CHARL ALBERT J. TORREFIEL**

Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)




DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	200	pieces	<b>Supply and Delivery of CBO Advocacy Bags</b> <b>Dry Bag/Waterproof Bag: (Customized)</b> >Material of Bag: Polyester PVC >Capacity of Bag: at least 10 liters >Other Requirement: With 1 detachable sling >Color: Dark Green >With printed texts and logos (template to be approved by end-user) *** Attached Sample Pictures with Specifications ***Note: Supplier should submit a sample printed material prior to mass production				
Approved Budget for the Contract: <b>Php 98,000.00</b>				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: <b>IND-EPAHP</b>							
PURPOSE : Supply and delivery of advocacy bags for the Community Based-Organizations (CBOs)							

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized  
 Representative Over Printed Name

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## DESIGN OF PROPOSED IEC MATERIALS

### A. EPAHP Program Advocacy Bag for Community Based Organizations (CBOs)



### SPECIFICATIONS

#### 1. Dry Bag/Waterproof Bag

- Material of Bag: Polyester PVC
- Capacity of Bag: atleast 10 Liters
- Other Requirement: With 1 detachable sling
- Color: Dark Green
- with printed texts: Leading communities to greater opportunities! (font style - Archivo Black) and DSWD, EPAHP, Bagong Pilipinas logos (Template to be approved by End-User)

### PURPOSE:

The procurement of advocacy bags aims to support the promotion of the Enhanced Partnership Against Hunger and Poverty (EPAHP) Program to Community-Based Organizations (CBOs). These bags will serve as practical and visible carriers for advocacy materials such as brochures, flyers, infographics, and promotional items that explain the goals and benefits of the program. By distributing these bags during CBO validation visits and other activities, CBOs can conveniently access EPAHP-related