



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2025-1120A

Date : July 28, 2025

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact No.: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

### Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or **kalahiaf7.procurement23@gmail.com** on or before **August 4, 2025 at 5:00 PM**.


Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**

AO V/Head, Procurement Management Section

### Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order**
- Place of Delivery: **DSWD Field Office Negros Island Region - Kalahi Office**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: \_\_\_\_\_

  
**CRISMARIE S. EROJO**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier /  
Authorized Representative)



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Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
	1	lot	<b>Provision of Internet Services under Managed Network Service Provider</b>				
			Broadband 5-months provision <b>Plan:</b> 400mbps <b>Inclusions:</b> Modem, Router and IPv4 Address at least /29 Subnet <b>Service Reliability:</b> The Broadband Committed Information Rate: 80% Average Speed 30% Minimum Speed <b>Installation Address:</b> Mel Commercial and Office Space, East Balabag, Valencia, Negros Oriental, 6215 <b>Scope of Services:</b> <b>a.</b> The project covers the installation of Broadband Internet Access for the DSWD Kalahi Officer NIR Operational Management of the Internet Service Provider under the Managed Network Service Provider <b>b.</b> Shall facilitate the provision of Internet connectivity through optical fiber connectivity, necessary hardware, terminations and other services required to set up the internet connection. <b>c.</b> The Managed Network Service Provider (MSP) to select, handle, facilitate and coordinate Internet Service Provider under the parameters set forth by the DSWD Kalahi Office NIR during Pre and Post Installation, configuration and commissioning that includes but not limited to User Acceptance Test (UAT) and Service Connection Turn Over. <b>d.</b> The Managed Network Service Provider (MSP) will act as the single point of contract between the Internet Service Provider and DSWD Kalahi Officer NIR. Facilitate, coordinate and monitor raised concerns and issues regarding Internet connections to and from Service Provider and DSWD. <b>e.</b> Provision of incident reports and updates in case of connection failure. <b>f.</b> Provision of monthly utilization graphs and/or MRTG tool or any equivalent software for monitoring of link quality and bandwidth utilization. <b>g.</b> Inclusion of Two(2) allowable transfer of internet service facility per site, in case of relocation of office. <b>h.</b> Provision of 24x7 support services <b>i.</b> Entering into a Service Level Agreement which defines parameters of rebates for non-performance etc.				



Item No.	Qty	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Qualifications of Service Provider:</b> <b>a.</b> The Managed Network Service Provider should have done at least three (3) successful similar projects with certifications and proof of satisfactory service from the clients. <b>b.</b> The Managed Network Service Provider or its affiliates/partners must have at least one (1) dedicated experts/ certified/ licensed engineer with certification such as CCNA or CCNP or CCIE or any equivalent certifications. <b>c.</b> The Managed network Service Provider must have a Network Monitoring System (NMS) supported by a qualified and experienced engineers/ technical support team. <b>d.</b> The Managed network Service Provider or its affiliates / partners must have an existing Incident/ Network Operation Center where network management is done.  <b>Certification and Other Documents.</b> CCNA, PMP, Fiber Optic FOA Certified				
			Charged to KC-KKB (SUC)				
<b>Total:</b>							
Approved Budget for the Contract: <b>Php75,000.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
Purpose:		For the provision of Internet for the Kalahi Office NIR.					

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CRISMARIE S. EROJO**  
 Canvasser

\_\_\_\_\_  
 Signature of supplier/Authorized Representative over printed name