

**REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT**

RFQ No. : DSWD7-2025-1050
Date : July 9, 2025

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **July 14, 2025 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days after the receipt and conformity of Purchase Order.**
- Place of Delivery: **Regional Haven for Women, AVRC Compound, Camomot Franza Road, Brgy. Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser


I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)

Company Name _____
Company Address _____
Contact Person _____
Contact No. _____
PhilGEPS Registration No.: _____
Tin Number: _____

RFQ No.: DSWD7-2025-1050
Date: July 9, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Customized Furniture and Fixtures							
1	1	unit	Plaque Cabinet with Glass Door custom made, 3/4" marine plywood finished in wood grain laminate, with 3/8" thick clear glass shelves, with 1/4" thick clear glass door Includes bottom drawer for additional storage, with mirror and lights Dimensions: 40 cm (D) x 100 cm (W) x 200 cm (H) (Please see the attached picture)				
2	1	unit	Sofa Set custom made, constructed with solid wood frame in mahogany finish, upholstered seat and backrest 1 pc – Three-Seater Sofa • Dimension: 85 cm (D) x 180 cm (L) x 86 cm (H) 2 pcs – Single-Seater Sofa • Dimension: 85 cm (D) x 60 cm (L) x 85 cm (H) (Please see the attached picture)				
3	1	unit	Office Table custom made, constructed using 3/4" thick marine plywood, finished with wood grain laminates. Includes one full-extension drawer for convenient storage Dimensions: 60 cm (W) x 80 cm (L) x 75 cm (H) (Please see the attached picture)				
4	1	unit	Cabinet custom made, fabricated using 3/4" thick marine plywood, finished with wood grain laminates, with open shelves and drawer, mounted on 2-inch diameter ball casters for mobility Dimensions: 45 cm (W) x 55 cm (D) x 75 cm (H) (Please see the attached picture)				
Total:							
Approved Budget for the Contract: Php 100,000.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: Regional Haven for Women							
PURPOSE : For Regional Haven for Women official use.							


CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over Printed Name

(page 2 of 2)

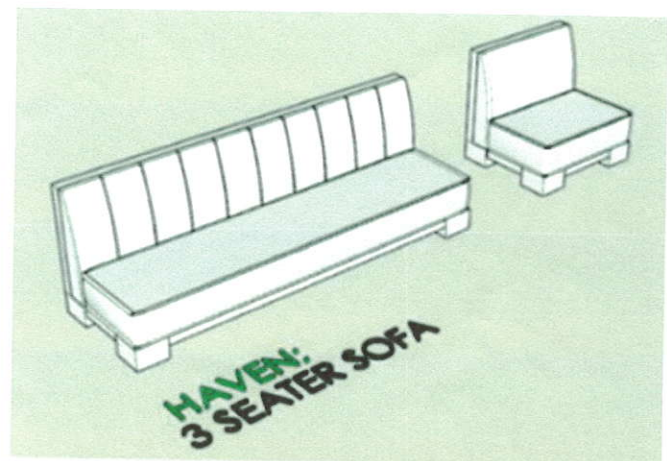
CERTIFICATE CABINET



PACD TABLE



SOFA SET



FORMS CABINET

