



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SMALL VALUE PROCUREMENT

RFQ No. : **DSWD7-2025-1049**
Date : **July 9, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

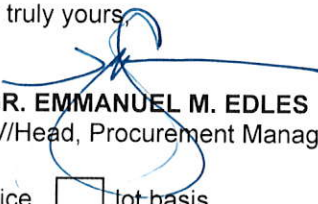
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A** in accordance with Implementing Rules and Regulations of Republic Act 12009. Failure to indicate required information/s could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s or service provider/s is/are required to submit true copies of **valid Business/Mayor's Permit** and **Philgeps Registration Number** upon submission of the quotation/s. An **Omnibus Sworn Statement** is required prior to award.


Please **accomplish and submit** this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 232-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **July 14, 2025 at 5:00PM.**

Very truly yours,


ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **please refer to Annex A**
- Place of Delivery: **please refer to Annex A**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



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Field Office VII, Cebu City


Company Name _____
Company Address _____
Contact Person _____
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Tin Number: _____

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	Provision of Lights, Sound System, and LED Video Wall Rental Services Specifications: Name of Activity: Strategic Planning Workshop for EPAHP National Convergence Team and National and Regional Program Management Offices CY 2025 Date of Activity: November 17-21, 2025 Venue: Within Lapu-Lapu City LED VIDEO WALL (November 17-20, 2025) * 1-set 9ftH x 12ftW, approximately * P3 pixel with respective video processor and laptop * at least 1-set LED wall controller with skilled operator * Scaffolding supports * Power cables/wires SOUND SYSTEM (November 18 and 20, 2025) * 2-units midnight speakers, 1000W * 2-units subwoofer, 1000W or higher * 2-units speaker stands * 1-unit Audio mixer with equalizer appropriate for the event * 4-units wireless microphone and 3-units wired microphone with stand * Power/bass/guitar Amp * Drum set, Guitar-Bass- Amp with accessories * 2-units band monitor speakers, 800W * Band performer (3sets, 45min per set) * Performing artist LIGHTS (November 18 and 20, 2025) * 2-units beam 295 moving heads * 8-units par leds * 2-units light stands * at least 1-unit light controller with skilled operator * smoke/fog machine OTHER SPECIFICATIONS: * the set-up should be completed at least a day before the main event and should have technical rehearsal before the event. * technical/skilled operators should closely coordinate with the respective program focal				
Total:							
Approved Budget for the Contract: Php 100,700.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated or may state brand, model and country of origin of item offered, if applicable.			
End User: IND-EPAHP							
PURPOSE : Service for the specified event/activity on November 17-21, 2025.							

Signature of Supplier / Authorized Representative Over Printed Name


CHARL ALBERT J. TORREFIEL
 Canvasser