**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**
**Field Office VII**
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

# REQUEST FOR QUOTATION
## NP- SMALL VALUE PROCUREMENT

RFQ No. : DSWD7-2022-0752 A
Date : June 3, 2022

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Registration No.: _____

***Sir/Madam:***

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

**Interested service providers are required to submit true copies of their valid Mayor's/Business Permit and Philgeps Registration Number upon submission of quotation. An Omnibus Sworn Statement shall be required prior to award.**

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or **kc.af7.procurement@gmail.com** on or before **June 10, 2022** at **11:00AM.**

Very truly yours,

**ROSARIO P. BACONG**
AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per: [ ] item basis [√] total quoted price [ ] lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **on the specific date in Annex A .**
4. Place of Delivery: **DSWD Field Office VII, Cebu City**
5. Terms of Payment: **within 30 calendar days from the completion of services and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

**HENRY CLINT D. RICABORDA**
Canvasser

I am interested to quote and agree to the terms and conditions.

_____
(Signature over Printed Name of Supplier / Authorized Representative)

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**
**Field Office VII, Cebu City**

Company Name: _____

Company Address: _____

Contact Person: _____

Contact No.: _____

PhilGEPS Registration No.: _____

**RFQ No.:** DSWD7-2022-0752 A
**Date:** June 3, 2022

| Item No. | Qty | Unit | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|---|---|---|---|---|---|---|---|
| 1 | 10 | package | **AIRING OF 1-HOUR RADIO PROGRAM**<br>**Specifications:**<br>*1-hour weekly Radio Program - preferably during weekdays<br>*Public Service and Talk Show Format<br>*Live Episode<br>*Reach within Central Visayas<br>*Included in the Top 5 among the radio stations based in the latest radio survey<br>*Target Airing is July to August 2022 | | | | |
| | | | **Note:**<br>*Service Provider will give an audio copy of the episodes | | | | |
| | | | Charge to KC-KKB Funds | | | | |
| Approved Budget for the Contract: **Php250,000.00** | | | | **Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.** | | | |
| End User: **KC-KKB** | | | | | | | |
| Purpose: | | | Information Caravan On-the-Air featuring DSWD Programs and services such as the Balik Probinsha, Bagong Pag-asa (BP2P) | | | | |

*Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.*

**HENRY CLINT D. RICABORDA**
Canvasser

_____
Signature of supplier/Authorized
Representative over printed name